

Minutes



Listening Learning Leading

OF A MEETING OF THE

Licensing Acts Committee

HELD AT 10.00AM ON 24 MAY 2007

AT COUNCIL OFFICES, CROWMARSH GIFFORD

Present:

Mr M Leonard (Chairman)

Mr C Daukes, Mrs P Dawe, Mr L Elias, Capt J Flood, Mrs A Midwinter, Mrs R Myer, Mr M Newland, Mr J Nowell-Smith, Rev A Paterson, Mrs P Slatter, Mrs P Tomlinson.

Apologies:

Mr G Andrews, Mr D Turner.

Officers:

Mr A Dearling, Mrs C Osborne and Mrs J Thompson

1. Election of Chairman for the 2007/08 municipal year

RESOLVED: to elect Mr Malcolm Leonard as Chairman of the Committee for the 2007/08 municipal year.

2. Election of Vice-Chairmen for the 2007/08 municipal year

RESOLVED: to

- appoint two Vice-Chairmen for the municipal year to take account of the decrease in workload for the Committee over the last year;
- elect Mr M Newland and Mrs P Tomlinson as Vice-Chairmen for the 2007/08 municipal year.

3. Appointment of licensing panels for the 2007/08 to 2010/11 municipal years.

RESOLVED: to

- appoint licensing sub-committees comprising any three members of the Licensing Acts Committee;
- that the sub-committees be known as licensing panels;
- appoint each member of the Licensing Acts Committee to serve on any licensing panel which is convened so as to include her or him in its membership;
- authorise each licensing panel to discharge all functions relating to matters set out in the terms of reference in the appendix to the agenda;
- that wherever possible applications should be heard by a licensing panel comprising the Chairman or a Vice-Chairman of the committee plus two other members of the Committee, but that this should not affect the principle that any three members of the Committee will constitute a properly appointed licensing panel;
- that a fourth member should be on standby for each hearing in case one of the three members cannot take part in a hearing for any reason;
- authorise the Head of Legal and Democratic Services to invite an appropriate licensing panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

The meeting closed at 10.15am

Chairman

Date