

Agenda



Listening Learning Leading

Contact Officer: Kathy Fiander

Tel: 01491 823649

Fax: 01491 823658

E-mail: kathy.fiander@southoxon.gov.uk

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Website: www.southoxon.gov.uk

A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON THURSDAY 29 SEPTEMBER 2011 AT 6.00PM

COMMITTEE ROOM 1, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr M Welply (Chairman)

Mr D Bretherton

Mrs C Collett

Ms K Crabbe

Mr P Cross

Mrs M Davies

Mr P Harrison

Mr C Quinton

Substitutes:

Mrs A Badcock

Mr R Bell

Mr B Cooper

Mr J Cotton

Mr L Docherty

Mr M Gray

Mr T Harbour

Mrs E Hards

Mr M Hiles

Mr T Joslin

Mrs A Midwinter

Ms A Purse

Mr R Simister

Mr D Turner

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. Apologies

2. Declarations of interest

3. Minutes, 13 July 2011

Minutes previously distributed.

4. Review of complaints 2010/11

Purpose: to provide the committee with information and statistics about the complaints received during 2010/11 **(report attached)**.

5. Local Government Ombudsman's annual report

Purpose: to consider a summary of information on complaints, to draw any lessons learned about the council's performance and complaints handling arrangements and to seek assurances from officers on service improvements as a result of the letter **(report attached)**.

6. Treasury management outturn 2010/2011

Purpose: to note the outturn and to make recommendations that officers should take into account when setting the 2012/13 treasury management strategy **(report attached)**.

7. Audit Commission: Annual Governance Report

Purpose: to consider the Audit Commission's report **(report to follow)**.

8. Annual Governance Statement

Purpose: to approve the Annual Governance Statement **(report attached)**.

9. Statement of Accounts 2010/11

Purpose: to approve the Statement of Accounts 2010/11 **(report to follow)**.

10. Internal audit activity report 2011/2012 quarter 2

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary **(report attached)**.

11. Internal audit management report 2011/12 quarter 2

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2011/12 audit plan up to the 30 June 2011 and to summarise the priorities and planned audit work for the remainder of quarter 2 2011/12 (**report attached**).

MARGARET REED

Head of Legal and Democratic Services