

# Agenda



Listening Learning Leading

Contact Officer: Steven Corrigan, Democratic Services Manager

Tel: 01235 547675

E-mail: [steven.corrigan@southoxon.gov.uk](mailto:steven.corrigan@southoxon.gov.uk)

Date: 4 May 2016

Website: <http://www.southoxon.gov.uk>

## A MEETING OF THE

# General Licensing Committee

WILL BE HELD ON THURSDAY 12 MAY 2016 ON THE RISING OF THE PRECEDING MEETING OF THE LICENSING ACTS COMMITTEE

THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK,  
CROWMARSH GIFFORD

### Members of the Committee:

To be confirmed at the annual meeting of Council on 12 May 2016

**Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.**

## 1 **Apologies**

## 2 **Minutes** (Pages 3 - 5)

To adopt and sign as a correct record the minutes of the committee meeting held on 8 December 2015 (attached).

## 3 **Appointment of taxi licensing panels**

**Purpose:** to agree the appointment of sub-committees known as Taxi Licensing Panels to consider matters delegated to these under the council's Taxi licensing Policy.

**Recommendation:** to:

- appoint sub-committees comprising any three members, or their appointed substitutes, of the General Licensing Committee;
- agree that the sub-committees be known as taxi licensing panels;
- appoint each member or substitute of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include her or him in its membership;
- authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees by the council's licensing officer under the Taxi Licensing Policy.
- agree that, wherever possible, applications should be heard by a panel comprising the chairman or vice-chairman of the committee plus two other members of the Committee, but that this should not affect the principle that any three members or their substitutes of the Committee will constitute a properly appointed panel;
- authorise the head of legal and democratic services to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

MARGARET REED

Head of Legal and Democratic Services

# Minutes



Listening Learning Leading

OF A MEETING OF THE

## General Licensing Committee

HELD AT 2.00 PM ON TUESDAY 8 DECEMBER 2015

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
ABINGDON OX14 4SB

### Present:

David Dodds (Chairman)

Nigel Champken-Woods, Margaret Davies, Pat Dawe, Stefan Gawrysiak and Ian White

### Apologies:

Kevin Bulmer, Stephen Harrod, Lorraine Hillier, Anthony Nash and David Nimmo-Smith tendered apologies.

### Officers:

Paul Holland, Clare Kingston, Ron Schrieber and Claire Spendley

### Also present:

Anna Badcock, Ward member for Watlington and Tony Harbour, Cabinet member for waste, grounds maintenance, food safety and environmental health

### 3 Declarations of disclosable pecuniary interest

None.

### 4 Minutes of the previous meeting

**RESOLVED:** to approve the minutes of the meeting held on 21 May 2015 as a correct record and agree that the Chairman sign them.

### 5 Low emission strategy

At its meeting in February 2015, the council adopted its air quality action plan (AQAP) which included the development of a low emission strategy (LES) and a low emission zone feasibility study.

The committee considered the draft LES which proposed actions to improve air quality across South Oxfordshire. It incorporated the low emission zone feasibility studies relating to Watlington, Wallingford and Henley, towns which have air quality management areas (AQMA) in place due to their specific air quality problems.

The LES included the following actions already in the AQAP:

- Provision of electric vehicle recharging points;
- Consider a reduction in car park fees for low emission vehicles;
- Consider updating the council's procurement policy to make it greener;
- The inclusion of air quality requirements in planning policies;
- Promoting the uptake of low emission vehicles;
- Promoting and supporting behavioural change;
- Investigate the potential for a freight clearway in Watlington.

It also proposed the following new actions and target:

- A low emission bus strategy;
- A low emission freight strategy;
- Two per cent of cars and small vans to be electric by 2020 and five per cent by 2025.

Two key actions proposed were investigating the removal of on street parking in areas of Watlington and investigating options relating to bus only use of Wallingford Bridge. These actions could solve the air quality problems in these towns and the AQMA could be revoked.

In response to member's questions, officers reported that:

- Most of the proposed actions would require the support of other agencies such as Oxfordshire County Council and bus operators;
- There were no review dates for the proposed actions as they were subject to consultation. A report would be submitted to the committee on the results of the consultation;
- As part of the consultation, local residents would be able to submit alternative proposals.

Anna Badcock, ward member for Watlington, requested the committee to review the proposals for this town. She stated that local residents wanted fewer lorries driving through Watlington rather than changes which would encourage more freight movements. She expressed the view that the local air quality problems could be solved by stricter enforcement of the current 7.5 ton weight restrictions and reported that local residents were willing to fund the cameras required.

The committee noted Cllr Badcock's concerns and suggested that her views and those of local residents and Watlington Parish Council should be submitted in response to the consultation.

In further discussion members raised the following issues:

- Whilst there were specific proposals to reduce emissions in two of the AQMA, Wallingford and Watlington, there were no such proposals for the third, Henley;

- Why the strategy did not refer to Thame or Didcot.

In response, officers reported that, unlike Wallingford and Watlington, there was no one specific action that would reduce significantly emissions in Henley. However, the effect of all the proposals in the LES would reduce emissions in Henley by approximately 5%. With regard to Thame and Didcot, air pollution levels were not high enough to require AQMAs. However some of the proposed actions in the LES would improve air quality across the whole of South Oxfordshire.

The Committee agreed that the draft LES should be revised to set out the current actions being taken to improve air quality across South Oxfordshire, clarify the situation in Henley and set out why there were no specific actions to address air quality in Thame and Didcot.

**RESOLVED:** to go out to consultation on the draft Low Emission Strategy, subject to the agreed revisions.

The meeting closed at 2.45 pm

Chairman

Date