

# Agenda



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## A MEETING OF THE

# General Licensing Committee

**WILL BE HELD ON THURSDAY 17 MAY 2018 ON THE RISING OF THE PRECEDING MEETING OF THE LICENSING ACTS COMMITTEE**

**THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK, CROWMARSH GIFFORD**

### **Members of the Committee:**

To be confirmed at the annual Council meeting on 17 May 2018

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### **1 Apologies for absence**

To record apologies for absence.

### **2 Minutes (Pages 3 - 6)**

To adopt and sign as a correct record the General Licensing Committee minutes of the meeting held on 16 November 2017 (attached).

### **3 Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

### **4 Urgent business and chairman's announcements**

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

### **5 Public participation**

To receive any questions or statements from members of the public that have registered to speak.

### **6 Appointment of taxi licensing panels**

**Purpose:** to agree the appointment of sub-committees known as Taxi Licensing Panels to consider matters delegated to these under the council's Taxi Licensing Policy.

**Recommendation:** to:

- appoint sub-committees comprising any three members of the General Licensing Committee;
- agree that the sub-committees be known as taxi licensing panels;
- appoint each member of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include her or him in its membership, subject to her or him having attended appropriate training in the last 12 months;
- authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees by the council's licensing officer under the Taxi Licensing Policy;
- agree that, wherever possible, applications should be heard by a panel comprising the chairman or vice-chairman of the committee plus two other members of the Committee, but that this should not affect the principle that any three members or their substitutes of the Committee will constitute a properly appointed panel;
- authorise the head of legal and democratic services to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

MARGARET REED

Head of Legal and Democratic