

Minutes

OF A MEETING OF THE

Community Grants Panel

HELD AT 10.00 AM ON WEDNESDAY 1 NOVEMBER 2017

135 EASTERN AVENUE, MILTON PARK, MILTON, ABINGDON, OX14 4SB

Present

Anna Badcock (Chairman)

Joan Bland, David Dodds, Stefan Gawrysiak, Jeannette Matelot, Anthony Nash, Richard Pullen and Bill Service

Apologies:

Pat Dawe tendered apologies.

Officers

Jayne Bolton, Carole Cumming and Ron Schrieber

8 Minutes

RESOLVED: to approve the minutes of the meeting held on 14 June 2017 as a correct record and agree that the Chairman signs them as such.

9 Declarations of interest

None.

10 Urgent business and chairman's announcements

None.

11 Public participation

The list showing the members of the public who had registered to speak on the capital grant applications was tabled at the meeting.



Listening Learning Leading

12 Bids for funding for capital grants and officer recommendations

The officers presented their reports detailing the applications from each project and gave provisional scores, recommended grants and an explanation of the project and how they meet the South Oxfordshire District Council Capital Grants Policy.

The panel heard addresses from representatives of the applicants and were given the opportunity to ask questions of the speakers.

Tetsworth Parish Council – Play area refurbishment and new outdoor gym

Karen Copson-Harris spoke in support of the application and answered questions from the panel.

Clifton Hampden Parish Council – Storage facility on the recreation ground

David Croft spoke in support of the application and answered questions from the panel.

Woodcote Village Hall – Replacement furniture, carpets and additional storage

Geoffrey Botting spoke in support of the application and answered questions from the panel.

Checkendon Parish Council – Playground refurbishment

Alexandra West and Charlotte Nicholl spoke in support of the application and answered questions from the panel.

Wallingford & District Art Club – Equipment purchases

David Booth spoke in support of the application and answered questions from the panel.

13 Panel review scores

The panel considered the applications, taking into account the report of the grants officer on each application, the presentations from the registered public speakers and site photographs/videos.

Using the scoring matrix set out in the policy, the grant officer's provisional scores and any additional information received at the meeting, the panel awarded scores for each application.

After discussion, the panel adopted the grants officer's recommended scores for all applications except for the following:

Tetsworth Parish Council – Play area refurbishment and new outdoor gym

Increase the funding score from 9 to 14 in view of the additional funding secured.

Woodcote Village Hall – Replacement furniture, carpets and additional storage

Increase the funding score from 8 to 10 in view of the additional funding secured.

Checkendon Parish Council – Playground refurbishment

Increase the new facilities or activities score from 9 to 10 in view of the fact that the refurbishment would provide new facilities for toddlers and children with disabilities.

Increase the funding score from 9 to 12 in view of the additional funding secured.

Wallingford & District Art Club – Equipment purchases

Increase the community benefit score from 8 to 10 in view of the outreach work proposed.

The final scores as agreed were:

Ref	Organisation	Project description	New facilities or activities (max 14)	Community benefit (max 14)	Funding the project (max 14)	Total (out of 42)
SC17-18/99	Tetsworth Parish Council	Play area refurbishment and new outdoor gym	10	14	14	38
SC17-18/70	Clifton Hampden Parish Council	Storage facility on the recreation ground	10	9	11	30
SC17-18/120	Woodcote Village Hall	Replacement furniture, carpets and additional storage	11	11	10	32
SC17-18/73	Checkendon Parish Council	Playground refurbishment	10	11	12	33
SC17-18/119	Wallingford & District Art Club	Equipment purchases	10	10	11	31

14 Award recommendations

RESOLVED: to

- a) reduce the award to Tetsworth Parish Council in the light of the additional funding secured.
- b) request Checkendon Parish Council to retain the kissing gate as part of the playground refurbishment.
- c) Agree that a standard condition be added to all of these awards to the effect that work on the projects must not commence prior to the release of the first instalment of the grant payment.
- d) recommend that the Cabinet member for community safety, legal, democratic services, electoral services and grants make the following capital grant award decisions:
 1. to award Tetsworth Parish Council £8,250 towards a play area refurbishment and a new outdoor gym, as set out in its application, subject to a condition that the council will not release any payment prior to receipt of written permission for the work from the land owners once the transfer to the new owner is complete.
 2. to award Clifton Hampden Parish Council £7,820 towards a new storage facility on the recreation ground, set out in its application.
 3. to award Woodcote Village Hall £5,922 towards replacement furniture, carpets and additional storage, as set out in its application.
 4. to award Checkendon Parish Council £16,600 towards playground refurbishment, as set out in its application.
 5. to award Wallingford & District Art Club £4,750 towards equipment purchases, as set out in its application.

The meeting closed at 11.15 am

Chairman

Date