Agenda

OXFORDSHIRE GROWTH BOARD

Oxfordshire Growth Board

Tuesday 26 March 2019 at 2.00 pm
Didcot Civic Hall, Britwell Road, Didcot, OX11 7JN

From 1 July 2018 to 30 June 2019, the Oxfordshire Growth Board meetings are managed by South Oxfordshire District Council.
Contact: Kevin Jacob, Growth Board Democratic Services Officer
E-mail: democratic.services@oxfordshiregrowthboard.org
Telephone: 01235 422 191
Website: www.oxfordshiregrowthboard.org

Voting members 1 July 2018 to 30 June 2019

Leader of South Oxfordshire District Council (which holds the chairmanship)	Councillor Jane Murphy
Leader of Vale of White Horse District Council (which holds the vice-chairmanship)	Councillor Roger Cox
Leader of Cherwell District Council	Councillor Barry Wood
Leader of Oxford City Council	Councillor Susan Brown
Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of West Oxfordshire District Council	Councillor James Mills

Non-voting members 1 July 2018 to 30 June 2019

Chairman of OxLEP	Jeremy Long
Vice-Chairman and Skills Board representative	Adrian Lockwood
Universities representative	Professor Alistair Fitt
OxLEP business representative - Bicester	Phil Shadbolt
OxLEP business representative – Oxford City	Peter Nolan
OxLEP business representative – Science Vale	Angus Horner
Homes England reprsentative	Catherine Turner/Kevin Bourner
Oxfordshire Clinical Commissioning Group representative	Louise Patten
Environment Agency representative	Lesley Tims

Note: Members of the Board may be accompanied at the table by senior officers from their organisation.

As a matter of courtesy, if you intend to record the meeting please let the contact officer know in advance of this meeting.

AGENDA

PART ONE – PUBLIC BUSINESS

1 Apologies for absence

2 Declarations of interest

3 Minutes (Pages 7 - 15)

To adopt as a correct record the minutes of the Oxfordshire Growth Board meeting held on 29 January 2019.

4 Chairman's announcements

5 Public participation

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting, subject to the restrictions set out in the public participation scheme.

The total amount of time allowed for public participation at a meeting shall not exceed 30 minutes, unless the Chairman consents to extend that time in the interests of the proper conduct of the business of the Growth Board.

A person speaking to the Growth Board may speak for up to three minutes. Board members may ask questions for clarification.

Asking a question
Questions (in full and in writing) must be received by 5pm on three working days before the Growth Board meeting. A written or verbal answer will be provided by the Chairman at the meeting. The questioner may ask a supplementary question directly related to either the original question or the reply received.

Addressing the Board
Notice of a wish to address the Growth Board by making a statement on a substantive agenda item must be received by 12 noon on the working day before the Growth Board meeting.

Petitions
Petitions on matters directly relevant to matters in which the Growth Board has powers and duties must be received by 5pm on three working days before the Growth Board meeting. The representative of the petitioners may speak. Petitions are referred without discussion to the next meeting.

Questions, petitions and notice of addresses must be submitted to democratic.services@oxfordshiregrowthboard.org or delivered/posted to Democratic Services, Oxfordshire Growth Board, Strategy and Insight, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB.

6 Appointment of chairman and vice-chairman for 2019/20

The Oxfordshire Growth Board is requested to appoint its chairman and vice-chairman for 2019/20, commencing from 1 July 2019

7 Appointment of a representative to the Oxford to Cambridge Arc executive committee

The Oxfordshire Growth Board is requested to appoint a representative to the Oxford to Cambridge Arc executive committee.

8 Statement on the appointment of a Growth Board Director

To receive a statement from the Chairman of the Growth Board on the appointment of a Growth Board Director.

9 Update on Housing Infrastructure Bid

To receive a verbal update on the outcome of the Housing Infrastructure Bid from Councillor Ian Hudspeth, Leader of Oxfordshire County Council and Bev Hindle

10 Oxfordshire to Cambridgeshire Arc Update

To receive a verbal update on the Oxfordshire to Cambridgeshire Arc from Bev Hindle.

11 Housing and Growth Deal delivery update Q3 (Pages 16 - 20)

To update the Board on progress with the Oxfordshire Housing and Growth Deal. (attached).

Recommendation: That the Growth Board note progress with the Oxfordshire Housing and Growth Deal.

12 One Public Estate

To receive an update from Yvonne Rees and Bev Hindle.

13 Scrutiny panel update (To Follow)

To receive feedback from the Growth Board Scrutiny Panel.

14 Oxfordshire Plan 2050 (JSSP) sub-group update (To Follow)

To receive an update from the Oxfordshire Plan 2050 (JSSP) Sub-Group.

15 Affordable Housing sub-group update (Pages 21 - 22)

To receive an update from the Housing Sub-Group. (attached)

16 Infrastructure sub-group update (To Follow)

To receive an update from the Infrastructure Sub-Group.

17 Role of Oxford Brookes University in supporting economic development in the county

To receive a presentation from Professor Alistair Fitt, Vice-Chancellor of Oxford Brookes University.

18 Oxfordshire local plans progress

To consider the progress report on the adoption of Oxfordshire's local plans.

19 Updates on matters relevant to the Growth Board

Growth Board members and officers may verbally update the Board on progress on matters previously before the Board for consideration, listed in the forward plan, or relevant to the Board's future decisions. This is for the sharing of information and no decisions will be taken.

20 Dates of next meetings

The dates of future Growth Board meetings are below. These will be held on Tuesdays at 2pm in Didcot Civic Hall.

- 4 June 2019
- 30 July 2019
- 24 September 2019 (provisional)
- 26 November 2019 (provisional)
- 28 January 2020 (provisional)
- 31 March 2020 (provisional)
- 2 June 2020 (provisional)

Councillors' duties on declaring interests

General duty
You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?
Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

Declaring an interest
Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member's Code of Conduct and public perception
Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.