

Agenda



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Date: 9 January 2019

A MEETING OF THE

Joint Staff Committee

WILL BE HELD ON THURSDAY 17 JANUARY 2019 AT 3.00 PM

MEETING ROOM 4, 135 EASTERN AVENUE, MILTON PARK, MILTON, OX14 4SB

Members of the Committee:

Ed Blagrove (Vale of White Horse)	Roger Cox (Vale of White Horse - Chairman)	David Nimmo-Smith (South Oxfordshire)
Kevin Bulmer (South Oxfordshire)	Jane Murphy (South Oxfordshire)	Emily Smith (Vale of White Horse)

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- 1 Apologies and notification of substitutes**
- 2 Election of vice-chairman**

To elect a vice-chairman of the committee for the remainder of the 2018/19 municipal year.

3 Declaration of interest

4 Minutes (Pages 3 - 5)

To adopt and sign as a correct record the minutes of the committee's meetings held on 18 June and 10 July 2018 (**attached**).

5 Exclusion of the public

Purpose: to consider whether to exclude members of the press and public from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

(i) they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, and

(ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6 Minutes (Page 6)

To adopt and sign as a correct record the confidential minutes of the committee's meetings held on 10 July 2018.

7 Interim performance and development review of the chief executive (Pages 7 - 45)

The committee is invited to complete the formal interim development and performance review of the chief executive – report **attached**.

MARGARET REED

Head of Legal and Democratic

Minutes



Listening Learning Leading



OF A MEETING OF THE

Joint Staff Committee

HELD AT 6.00 PM ON MONDAY 18 JUNE 2018

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
OX14 4SB

Present

Councillors: Roger Cox, Elizabeth Gillespie (as substitute for David Nimmo-Smith), Jane Murphy, Anthony Nash, Emily Smith and Elaine Ware (as substitute for Ed Blagrove)

Apologies:

Ed Blagrove and David Nimmo-Smith tendered apologies.

Officers:

Steven Corrigan, Adrianna Partridge and Mark Stone

1 Election of chairman

Roger Cox was elected chairman of the committee for the 2018/19 municipal year.

2 Election of vice-chairman

Anthony Nash was elected vice-chairman of the committee for the 2018/19 municipal year.

3 Declaration of interest

None.

4 Minutes of previous meeting

RESOLVED: to adopt and agree that the chairman sign as a correct record the minutes of the committee's meetings held on 27 March and 3 April 2018.

5 Exclusion of the public

RESOLVED: to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6 Minutes

RESOLVED: to adopt and agree that the chairman sign as a correct record the confidential minutes of the committee's meetings held on 27 March and 3 April 2018.

7 Performance and development review of the chief executive

The committee undertook the annual appraisal of Mark Stone, Chief Executive, in accordance with both councils' constitution. Committee members reviewed the development and performance information provided and 360 feedback received from councillors and officers.

Committee members were pleased to note that the chief executive's performance targets set following his permanent appointment had either been met or in some cases exceeded. Committee members referenced evidence that the chief executive had utilised his breadth and depth of knowledge and skillset to address staff morale and general performance and delivery issues. They expressed confidence in Mark Stone's leadership as the councils' chief executive, and supported the direction of travel he was taking the councils in, noting in particular the much stronger focus on, and improvements in, staff morale across the councils.

Members of the committee confirmed that they were content with the objectives the leaders had set the chief executive for the next 12 months, noting that they would inform objective setting for the wider officer group.

The chief executive thanked members for their ongoing support.

The meeting closed at 7.05pm

Chairman

Date

Minutes



OF A MEETING OF THE

Joint Staff Committee

HELD AT 4.00 PM ON TUESDAY 10 JULY 2018

MEETING ROOM 5, 135 EASTERN AVENUE, MILTON PARK, MILTON,
OX14 4SB

Present Councillors: Roger Cox (Chairman), Matt Barber (as substitute for Ed Blagrove), Jane Murphy, Anthony Nash, David Nimmo-Smith and Emily Smith

Apologies: Ed Blagrove submitted an apology.

Officers: Steven Corrigan and Adrianna Partridge.

8 Declarations of interest

None.

9 Exclusion of the public

RESOLVED: to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10 Staffing matter (see confidential minute)

The committee was advised that, under the Local Government Act 1972, local authorities were required to give five clear days notice of a meeting. In light of the special circumstances, to resolve a staffing matter without delay, the chairman stated that he was of the view that the meeting should proceed without five clear days notice. The committee agreed with this view.

The committee considered and made a decision on a staffing matter.

The meeting closed at 5.05pm

Chairman

Date

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 6

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Agenda Item 7

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