

## Oxfordshire Growth Board

**Tuesday 24 September 2019 at 2.00 pm**  
**Didcot Civic Hall, Britwell Road, Didcot, OX11 7JN**

From 1 July 2018 to 30 June 2020, the Oxfordshire Growth Board meetings are managed by South Oxfordshire District Council.

Contact: Kevin Jacob, Democratic Services Officer

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### Voting members 1 July 2019 to 30 June 2020

|  |                         |
|--|-------------------------|
| Leader of South Oxfordshire District Council<br>(which holds the Chair)        | Councillor Sue Cooper   |
| Leader of Vale of White Horse District Council<br>(which holds the Vice-Chair) | Councillor Emily Smith  |
| Leader of Cherwell District Council  | Councillor Barry Wood   |
| Leader of Oxford City Council  | Councillor Susan Brown  |
| Leader of Oxfordshire County Council   | Councillor Ian Hudspeth |
| Leader of West Oxfordshire District Council                                    | Councillor James Mills  |

### Non-voting members 1 July 2019 to 30 June 2020

|  |                                 |
|--|---------------------------------|
| Chairman of OxLEP  | Jeremy Long                     |
| Vice-Chairman and Skills Board representative              | Adrian Lockwood                 |
| Universities representative                                | Professor Alistair Fitt         |
| OxLEP business representative - Bicester                   | Miranda Markham                 |
| OxLEP business representative – Oxford City                | Peter Nolan                     |
| OxLEP business representative – Science Vale               | Angus Horner                    |
| Homes England representative                               | Catherine Turner/Kevin Bournier |
| Oxfordshire Clinical Commissioning Group<br>representative | Louise Patten                   |
| Environment Agency representative                          | Lesley Tims                     |

*Note: Members of the Board may be accompanied at the table by senior officers from their organisation.*

As a matter of courtesy, if you intend to record the meeting please let the contact officer know in advance of this meeting.

# AGENDA

## PART ONE – PUBLIC BUSINESS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes** (Pages 7 - 21)

To adopt as a correct record the minutes of the Oxfordshire Growth Board meeting held on 4 June 2019.

- 4 **Chair's announcements**
- 5 **Public participation**

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting, subject to the restrictions set out in the public participation scheme.

The total amount of time allowed for public participation at a meeting shall not exceed 30 minutes, unless the Chairman consents to extend that time in the interests of the proper conduct of the business of the Growth Board.

A person speaking to the Growth Board may speak for up to three minutes. Board members may ask questions for clarification.

### **Asking a question**

Questions (in full and in writing) must be received by 5pm on **three clear working days before the Growth Board meeting**. A written or verbal answer will be provided by the Chairman at the meeting. The questioner may ask a supplementary question directly related to either the original question or the reply received.

### **Addressing the Board**

Notice of a wish to address the Growth Board by making a statement must be received by 12 noon on **the working day before the Growth Board meeting**.

### **Petitions**

Petitions on matters directly relevant to matters in which the Growth Board has powers and duties must be received by 5pm **three clear working days before the Growth Board meeting**. The representative of the petitioners may speak. Petitions are referred without discussion to the next meeting.

Questions, petitions and notice of addresses must be submitted to [democratic.services@oxfordshiregrowthboard.org](mailto:democratic.services@oxfordshiregrowthboard.org) or delivered/posted to Democratic Services, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB.

**6 England's Economic Heartland (EEH) Outline Transport Strategy**  
(Pages 22 - 34)

To receive an update from England's Economic Heartland on progress towards establishing a Transport Strategy for the region and requests support for a joint consultation response.

**7 Oxfordshire Rail Connectivity Study Update** (Pages 35 - 40)

This report summarises progress on the Oxfordshire Rail Connectivity Study.

**8 Oxfordshire Housing and Growth Deal Progress Report Q1** (Pages 41 - 50)

To review the 2019/20 Quarter 1 progress report for the Oxfordshire Housing and Growth Deal.

**9 Growth Board Review** (Pages 51 - 58)

To approve a project scope to review the current strategy and governance arrangements of the Growth Board.

**10 Oxfordshire Plan 2050 Revised Programme** (Pages 59 - 63)

Taking account of the changing context, the extent of work that needs to be done and major strategic influences beyond the control of the Growth Board, the endorsement and support of the Growth Board is sought to a revised work programme and timetable for the Oxfordshire Plan.

**11 Oxfordshire Local Plans Update** (Pages 64 - 66)

To note progress in adopting Local Plans for each of the five Districts.

**12 Oxfordshire Plan 2050 sub-group update** (Pages 67 - 70)

To receive an update from the Oxfordshire Plan 2050 Sub-Group. Summary notes from the meeting held on 25 July 2019 are attached.

### **13 Infrastructure Sub-Group update** (Pages 71 - 77)

To receive an update from the Infrastructure Sub-Group.

Summary notes from the meetings held on 28 May 2019 and 23 July 2019 are attached.

### **14 Housing Advisory Sub-Group Update** (To Follow)

To receive an update from the Housing Sub-Group. The summary notes of the meeting held on 3 September are to follow.

### **15 Growth Board Scrutiny Panel Update 19 September 2019** (To Follow)

To receive any feedback and consider any recommendations from the Growth Board Scrutiny Panel meeting held on 19 September 2019.

### **16 Growth Board Forward Plan** (Pages 78 - 80)

To note and comment on the Growth Board's Forward Plan.

### **17 Updates on matters relevant to the Growth Board**

Growth Board members and officers may verbally update the Board on progress on matters previously before the Board for consideration, listed in the forward plan, or relevant to the Board's future decisions. This is for the sharing of information and no decisions will be taken.

### **18 Dates of next meetings**

The dates of future Growth Board meetings are below. These will be held on Tuesdays at 2pm in Didcot Civic Hall.

- 26 November 2019
- 28 January 2020
- 7 April 2020 (rescheduled from 31 March 2020)
- 2 June 2020

## **Councillors' duties on declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

### **Declaring an interest**

Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Member's Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

