

# Minutes



Listening Learning Leading



OF A MEETING OF THE

## Joint Staff Committee

HELD AT 2.00 PM ON WEDNESDAY 12 AUGUST 2020

AS A VIRTUAL MEETING

### Present

Debby Hallett (Chair)

Sue Cooper, Maggie Filipova-Rivers, Jane Murphy, Emily Smith and Elaine Ware

### Officers

Steven Corrigan, Adrianna Partridge and Mark Stone

### 31 Apologies and notification of substitutes

None.

### 32 Declarations of interest

None.

### 33 Minutes of previous meetings

**RESOLVED:** to adopt and agree that the chair sign as a correct record the minutes of the meetings held on 29 and 30 June and 1 and 2 July 2020.

### 34 Exclusion of the public

**RESOLVED:** to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### **35 Performance and development review of the chief executive**

The committee completed the performance and development review of Mark Stone, Chief Executive, and an open and positive discussion was undertaken. The committee noted and supported the performance review form completed by the chief executive and the leaders of South Oxfordshire and Vale of White Horse District Councils, which included the objectives for the next 12 months set by the leaders. The committee supported regular ongoing 121s between the leaders and the chief executive, with a formal interim review in six months to be considered by the committee focussed on the chief executive's development plan and progress against the objectives set. The committee also confirmed that they were available to support the leaders and the chief executive over the coming months, to help re-establish a settled appraisal pattern, which had been impacted by Covid-19 as this falls within the remit of the committee.

The meeting closed at 2.45pm

Chairman

Date