

Audit and governance work programme

containing Audit and Governance Committee work to
be undertaken
1 FEBRUARY 2018 - 30 MARCH 2018



The audit and governance work programme belongs to the councils' Joint Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each Committee meeting; however, the councils may allocate additional work.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
Internal audit activity report –fourth quarter 2017/18	Joint Audit and Governance Committee 26 March 2018	Sandy Bayley Email: sandy.bayley@outhandvale.gov.uk	The council audits its services through the internal audit service in line with the approved internal audit plan 2017/18.	To summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and main issues arising, and seek assurance that action has been or will be taken where necessary.	This is a recurring agenda item, and is updated at each meeting.

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Internal audit management report - fourth quarter 2017/18	Joint Audit and Governance Committee 26 March 2018	Sandy Bayley Email: sandy.bayley@outhandvale.gov.uk	The committee monitors the effectiveness of internal audit each quarter against the approved audit plan	To report on management issues, summarise the second quarter progress of the internal audit team against the 2017/18 audit plan, and summarise the priorities and planned audit work for quarter three	This is a recurring agenda item, and is updated at each meeting.
Code of Conduct – annual report	Joint Audit and Governance Committee 26 March 2018	Margaret Reed, Email: margaret.reed@outhandvale.gov.uk	The Committee has responsibility for having an overview of the standards of conduct framework for councillors, any co-opted members and parish councillors.	To review complaints received under code of conduct.	
Internal audit plan 2017/18	Audit and Governance Committee 26 March 2018	Sandy Bayley Email: sandy.bayley@outhandvale.gov.uk	The council audits its services through the internal audit service.	To approve the internal audit plan for 2017/18	
Review of statement of accounting policies	Joint Audit and Governance Committee 26 March 2018	Richard Spraggett richard.spraggett@southandvale.gov.uk	To audit and review the policies and principles used when compiling the 2017/18 accounts.		