

Cabinet version

# **South Oxfordshire District Council Corporate Plan 2020 – 2024**

**APPENDIX 2 FOR THE ENGAGEMENT REPORT**

**Appendix H – TABLE CONFIRMING OUTCOMES TO RECOMMENDATIONS**

The full report and appendices are available to view on our Corporate Plan [website page](#).

**SEPTEMBER 2020**

**In this document:**

**APPENDIX H – TABLE CONFIRMING OUTCOMES TO RECOMMENDATIONS**

Recommendation	Agree	Cabinet comments
<p><b>RECOMMENDATION</b> Cabinet to consider the potential for both reordering the themes to give greater emphasis to the ones ranked most important and also consider increasing the prominence of the theme on openness and accountability by structuring projects under this theme for delivery in year 1 of the Corporate Plan given this theme scored so highly. This could lead to a strong base built on trust and openness, to deliver priorities in other areas.</p>	<p>Agreed</p>	<p>The themes will be reordered to give greater emphasis to those ranked most important by respondents.</p> <p>There will be a year 1, 2, and 3 delivery plan which sets out more detailed information to how the council will deliver the commitments within the Plan. The engagement findings will inform the delivery planning for year 1.</p> <p>Cabinet members will work with their portfolio areas to ensure the findings from this engagement have been translated into detailed delivery plans for year 1.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider how to re-emphasise the mandate for action on the Climate Emergency, given the high level of support for delivery of projects under this theme.</p>	<p>Agreed</p>	<p>The reordering of themes emphasises the mandate for action on the Climate Emergency. To ensure strategic alignment, South Oxfordshire’s Climate Emergency Advisory Committee (CEAC) will take ownership for reporting on progress for all projects included in annual delivery plans under both relevant Themes (i.e. Climate Emergency and Protecting our Natural World). CEAC advice has also been sought on which measures to include for these themes.</p>

<p><b>RECOMMENDATION</b> Cabinet to note and consider the concern of housing and over-development and consider the acceleration of the illustrative project <i>‘Deliver Council-owned net-zero homes and use grants, planning policy and advocacy to ensure the same standards throughout the district’</i> to mitigate concerns.</p>	<p>Agreed</p>	<p>There will be a year 1, 2, and 3 delivery plan which sets out more detailed information to how the council will deliver the commitments within the Plan. The engagement findings will inform the delivery planning for year 1.</p> <p>Cabinet members will work with their portfolio areas to ensure the findings from this engagement have been translated into detailed delivery plans for year 1.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider addressing this in the detail of relevant themes or ensure they are addressed in the framing of the Corporate Plan 2020-24 as part of the Foreword from the Leader of the Council and as part of the continued broader communications on the Corporate Plan 2020-24 development.</p>	<p>Agreed</p>	<p>The foreword will set the tone and provide important contextual framing for the Corporate Plan 2020-24. The foreword will be developed by the Leader of the Council and informed by comments received during this engagement but will specifically highlight the need for regional collaboration.</p>
<p><b>RECOMMENDATION</b> Cabinet to review the impact of Covid-19 on the council and the lessons learned from this difficult time and ensure lessons are incorporated into the Corporate Plan 2020-24. Consideration could also be given to addressing the Covid-19 impact as part of the Foreword from the Leader of the Council and the continued broader communications on the development of</p>	<p>Agreed (in principle, with additions)</p>	<p>The Plan was amended to take COVID-19 recovery into account. The impact of Covid-19 on the councils and the district will be included in the Foreword to the Corporate Plan 2020-24. In addition, specific projects should feature in Year 1 of the delivery plan to pick up on key projects around community well-being and economic recovery.</p>

<p>the Corporate Plan 2020-24, as it provides important contextual framing.</p>		<p>It should also be noted that in addition to Covid-19, the council should consider general resilience and be prepared to adjust and review projects in an agile way to respond to other challenges the district may face, for example, the impact of Brexit and Local Government reorganisation.</p>
<p><b>RECOMMENDATION</b> Cabinet to review results from the engagement exercises on the economic recovery in the district, the lockdown lifestyle survey and other sources of relevant data and ensure that feedback is incorporated into detailed delivery planning for the Corporate Plan 2020-24.</p>	<p>Agreed</p>	<p>These will be reviewed.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider the development of an ongoing communications and engagement programme that frames the Corporate Plan 2020-24 and whilst the Plan is formally adopted in October 2020, explore the potential for a commitment to an ongoing engagement as detailed delivery planning begins.</p>	<p>Agreed (in principle)</p>	<p>This is a very important and part of an overall communications strategy on the Plan and on-going engagement. There are resourcing implications which we much address.</p> <p>However, It should be noted that this engagement exercise has demonstrated the importance of cross-team working in the council and that there is an opportunity to leverage skills we already have in existing services to address the resourcing implications of a potential commitment to ongoing engagement.</p>

		<p>Given the high importance assigned to the “openness and accountability” theme, this must be done to demonstrate our commitment.</p> <p>There will be an early project to carry out a strategic stakeholder mapping exercise; that identifies with whom do we want to engage, what does each stakeholder type want to hear about and sets out how will we go about engaging with them.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider whether to strengthen or add in a project specifically around increasing participation and engagement with young people in local democracy and decision-making in the district.</p>	<p>Agreed (in principle)</p>	<p>There will be an early project to carry out a strategic stakeholder mapping exercise; that identifies with whom do we want to engage, what does each stakeholder type want to hear about and sets out how will we go about engaging with them.</p> <p>It was noted that this project should be broadened out to include all stakeholder groups identified in the above exercise and not focus solely on young people and specifically include BAME community engagement.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider how to engage more effectively and involve staff in the development of the detailed delivery planning of the Corporate Plan 2020-24. Further consideration should also be given on</p>	<p>Agreed</p>	<p>We will be using the Council’s performance management framework and reporting system to link individual’s and team’s aims and objectives to the overall strategic Themes in the Plan.</p>

<p>how best to engage with staff that were not based at Milton Park, before the Covid-19 pandemic, as almost all staff respondents (96%) were once based at Milton Park.</p>		<p>Engagement with staff will continue as detailed delivery planning begins after the plan is formally adopted.</p>
<p><b>RECOMMENDATION</b> Cabinet to consider reviewing the ‘these words are not clear to me’ sections of the report and replacing the words that respondents felt were difficult to understand with Plain English alternatives to increase readability and accessibility of the Corporate Plan 2020-24. Further, words that were difficult to understand and suggested alternatives should be included in the council’s style guide for future reference and communications.</p>	<p>Agreed</p>	<p>Plain English will be used in the Corporate Plan 2020-24 for words that were not clear and the council’s style guide updated for future reference and communications.</p>
<p><b>RECOMMENDATION</b> Cabinet to ensure that this report and specifically the comments, ideas and suggestions are reviewed in full by each service area as part of future service planning along with other relevant information to inform project delivery planning in order to allow the council to work with the insight the survey gives us and prioritise/sequence/target projects that are favourable in the public mind.</p>	<p>Agreed</p>	<p>There will be a year 1, 2, and 3 delivery plan which sets out more detailed information to how the council will deliver the commitments within the Plan. The engagement findings will inform the delivery planning for year 1.</p> <p>Cabinet members will work with their portfolio areas to ensure the findings from this engagement have been translated into detailed delivery plans for year 1.</p>

<p><b>RECOMMENDATION</b> The findings of this engagement exercise are shared with our key Oxfordshire partners, especially where comments received are in respect of responsibilities that are outside of the district councils influence. A short summary document could be sent to Oxfordshire councils, businesses, community groups and towns and parishes with information specifically of interest to these groups. Drawing attention to the engagement findings actively in the spirit of openness and accountability.</p>	<p>Agreed (in principle)</p>	<p>We will encourage all Members to share this document when it is produced with their Town &amp; Parish Councils, to illustrate our commitment to greater transparency.</p> <p>Consideration will also be given to sharing the findings of this engagement with HM Government to add strength to future lobbying and influencing.</p> <p>Promotion of the full report and engagement findings will take place through all the channels we used to launch the engagement.</p>
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