

Minutes



OF A MEETING OF THE

Listening Learning Leading

Community Investment Fund Panel

HELD AT 9.30AM ON 21 JUNE 2011

AT COUNCIL OFFICES, CROWMARSH GIFFORD

Present:

Mr A Rooke (Chairman)

Mr R Bell, Mr B Cooper, Mrs P Dawe, Mrs E Gillespie, Mr W Hall, Mr N F Harris, Mrs A Midwinter, Mrs P Slatter, Ms R Wallis

Apologies:

Ms E Hodgkin

Also present:

Mrs A Ducker, Leader of the Council

Officers:

Mrs J Bolton, Mr E Nieburg, Mrs J Thompson, Mr T Warren

6. Minutes – 7 June 2011 and 14 June 2011

RESOLVED: to approve the minutes of the meetings of 7 June 2011 and 14 June 2011 as a correct record and agree that the Chairman sign these as such.

7. Briefing

Mrs J Bolton, the Grants Team Leader, outlined the procedure for scoring and assessing the bids and allocating funding. She reported that the bid from Oxfordshire Association for the Blind could no longer be considered for funding as work on the project had now started and the council's funding criteria did not permit an award to be made once work had started.

8. Councillors speaking on behalf of applications in their ward

Mrs C Collett, councillor for Brightwell ward, spoke in support of the application from Brightwell cum Sotwell Parochial Church Council for an extension to St Agatha's Church.

Mr I Lokhon, councillor for Wallingford North ward, spoke in support of the application from Wallingford Sports Trust for floodlighting and in support of the application from Wallingford Rowing Club for a new building.

Mr M Harris, councillor for Wallingford North ward, spoke in support of the application from Wallingford Sports Trust for floodlighting and in support of the application from Wallingford Rowing Club for a new building.

Mr W Hall, councillor for Henley South ward, spoke in support of the application from Christ Church community centre for a new community room.

Mrs E Gillespie, councillor for Garsington ward spoke in support of the application from the village hall committee for refurbishment of the village hall.

Mrs P Slatter, councillor for Goring ward, spoke in support of the application from the village hall committee for improvements to Goring village hall and in support of the application from South Stoke Parish Council for improvements to the recreation ground.

Mrs A Ducker, councillor for Goring ward, spoke in support of the application from the village hall committee for improvements to Goring village hall and in support of the application from South Stoke Parish Council for improvements to the recreation ground.

9. Bids for funding from the Community Investment Fund

The Panel discussed the applications for funding based on the scoring criteria for the award of CIF grants and the information gathered from the site visits on 7 June, the presentations on 14 June, and provided by the grants team leader. The Panel agreed a score for each element of the scoring criteria for each bid as shown:

Organisation	Scheme	Scheme Cost £	Grant Sought	Corporate Priorities	Broadening the Range	Community Participation	Local Need	Community Benefit	Viability	Finance	Score
Garsing-ton Village Hall	Village Hall refurbish- ment	£241,762	£60,000	50	15	20	20	20	55	10	190
Goring Village Hall	Extension	£91,070	£54,642	45	15	20	15	15	45	5	160
Wallingford Rowing Club	New Gym	£300,000	£100,000	40	15	15	15	15	40	10	150

Tetsworth Memorial Hall	Extension and facility improvements	£208,028	£100,000	45	15	15	15	15	40	5	150
Wallingford Sports Trust	New floodlighting	£36,000	£21,600	35	10	10	15	15	45	5	135
Cholsey Parish Council	Cholsey Pavilion	£1,200,000	£100,000	35	15	15	15	15	25	15	135
South Stoke Parish Council	Play area	£75,540	£29,534	30	10	15	15	15	35	10	130
Aston Rowant Parish Church	New Annexe	£110,000	£37,500	35	10	10	15	15	35	10	130
Henley Town Council	Astro Turf pitch refurbishment	£203,567	£100,000	40	10	10	15	10	35	5	125
Brightwell-cum-Sotwell Parochial Church Council	Extension	£170,000	£64,000	30	10	15	10	15	35	10	125
Christ Church Community Centre Henley	Extension	£557,232	£80,000	30	10	10	10	10	35	15	120
Abingdon Gymnastics Club	New foam pit & equipment	£92,654	£55,492	35	10	10	15	15	30	5	120
St John the Baptist Church, Stadhampton	Community Building Project	£325,000	£100,000	30	10	10	10	15	25	10	110
Thame Town Council	New Play Area	£150,000	£60,000	25	10	10	10	10	35	10	110

The Panel agreed that the budget for grants of £500,000 should be split between £50,000 for the small grants scheme and £450,000 for the large grants scheme.

The Panel agreed to fund the applications scoring 130 points or above and not to fund any scoring below this. The decision was based on the merits of the applications relative to each other and the limited funding available to the Panel compared to the amount requested. In order to make best use of the available funds and fund as many projects as fully as possible, the Panel decided to award the full amount requested to applications for less than £100,000 and to award £82,240 to each application for £100,000.

The Panel agreed that the standard conditions and additional conditions recommended by the grants team leader should be attached to the awards as shown.

Standard conditions for all grants are:

- That 28 days before commencement of work applicants supply: a) evidence that all funding for the project is in place b) evidence that all necessary permissions and consents are granted c) confirmation of the agreed contract price.
- That the organisation agrees to enter into a restriction or charge on the title of the property or land where appropriate to do so.
- That the grant will be released on completion of the work or by agreed stage payments.
- That a plaque will be displayed in recognition of the funding at the property.
- That the grant will be available for a period of 1 year from the decision date.

The Panel agreed to make the following awards with conditions as shown:

Organisation	Scheme	Score	Award £	Award %	Additional Conditions
Garsington Village Hall	Village Hall refurbishment	190	£60,000	24.82%	
Goring Village Hall	Extension	160	£54,642	60.00%	
Wallingford Rowing Club	New Gym	150	£82,240	27.41%	That the gym is open to the wider community on a regular daily basis for a reasonable and affordable cost; and to also place a legal restriction on the title deeds for a period of ten years.

Tetsworth Memorial Hall	Extension and facility improvements	150	£82,240	39.53%	That the organisation undertakes a full tender process to ensure best value for money and that the organisation provides evidence of professional project management before commencement of work.
Wallingford Sports Trust	New floodlighting	135	£21,600	60.00%	
Cholsey Parish Council	Cholsey Pavilion	135	£82,240	6.85%	
South Stoke Parish Council	Play area	130	£29,534	39.10%	
Aston Rowant Parish Church	New Annexe	130	£37,500	34.09%	

RESOLVED: to recommend that the Cabinet member for Leisure, or in his absence the Leader of the Council to:

1. make the following grant awards:

Garsington Village Hall – to award the application 24.82 per cent of the £241,762 estimated scheme costs, up to a maximum of £60,000 towards the village hall refurbishment in Garsington.

Goring Village Hall - to award the application 60 per cent of the £91,070 estimated scheme costs, up to a maximum of £54,642 towards the extension to the village hall in Goring.

Wallingford Rowing Club - to award the application 27.41 per cent of the £300,000 estimated scheme costs, up to a maximum of £82,240 towards the new gym building in Wallingford; to include additional conditions that the gym is open to the wider community on a regular daily basis for a reasonable and affordable cost; and to also place a legal restriction on the title deeds for a period of ten years.

Tetsworth Memorial Hall - to award the application 39.53 per cent of the £208,028 estimated scheme costs, up to a maximum of £82,240 towards the extension and facility improvements; to include additional conditions that the organisation undertakes a full tender process to ensure best value for money and that the organisation provides evidence of professional project management before commencement of work.

Wallingford Sports Trust - to award the application 60 per cent of the £36,000 estimated scheme costs, up to a maximum of £21,600 towards new floodlighting at Wallingford Sports Park.

Cholsey Parish Council - to award the application 6.85 per cent of the £1,200,000 estimated scheme costs, up to a maximum of £82,240 towards a new pavilion in Cholsey.

South Stoke Parish Council - to award the application 39.10 per cent of the £75,540 estimated scheme costs, up to a maximum of £29,534 towards a new play and recreation area in South Stoke.

Aston Rowant Parish Church - to award the application 34.09 per cent of the £110,000 estimated scheme costs, up to a maximum of £37,500 towards a new annexe to the Church in Aston Rowant.

2. make no grant award to any of the remaining applications.
3. allocate £50,000 to the 2011-12 under £15,000 capital grants budget from the remaining balance in the over £15,000 capital grants budget.
4. transfer £36,068 from the 2010-11 under £15,000 capital grants budget to the 2011-12 under £15,000 capital grants budget.

The meeting closed at 1.50pm.

Chairman

Date