

# Minutes



Listening Learning Leading

OF A MEETING OF THE

## Licensing Acts Committee

HELD AT 10.00AM ON THURSDAY 25 NOVEMBER 2010

AT THE COUNCIL OFFICES, CROWMARSH GIFFORD

### Present:

Mr M Leonard (Chairman)  
Ms J Bland, Mr C Daukes, Capt J Flood, Mrs E Gillespie, Mrs A Midwinter,  
Ms R Myer, Mr J Nowell-Smith, Mrs P Slatter<sup>1</sup>, Mr D Turner, Mrs M Turner

### Also attending from Vale of White Horse District Council:

Ms Zoe Patrick (Chair),  
Mr R Farrell, Mr T Fraser, Ms J Mayhew-Archer, Ms A Rooke, Mr R Sharp,  
Ms E Ware and Mr R Webber

### Apologies:

Ms J Carr and Mrs P Dawe submitted apologies.

### Apologies from Vale of White Horse District Council:

Mr G Jennings, Mr B Johnston, Ms J Morgan, Mr J Morgan, Mr P Saunders and  
Ms V Shaw submitted apologies.

### Officers:

Mr N Haverson, Mrs M Reed, Mrs J Thompson

## 6. Minutes

**RESOLVED:** to approve the minutes of the meeting held on  
14 July 2010 as a correct record and agree that the  
Chairman sign them.

## 7. Joint Statement of Licensing Policy

Mr M Leonard declared a personal interest as a member of Shiplake parish council.  
Ms J Bland declared a personal interest as a member of Henley town council and a  
personal and prejudicial interest as a holder of a premises licence. She left the  
meeting and took no part in the debate or voting.  
Mr C Daukes declared a personal interest as a member of Didcot town council.

<sup>1</sup> Mrs Slatter joined the meeting at 10.15am.

Capt J Flood declared a personal interest as a member of Didcot town council.  
Mrs E Gillespie declared a personal interest as a member of the Baldons parish council.  
Mrs A Midwinter declared a personal interest as a director of Thame Show.  
Ms R Myer declared a personal interest as a member of Henley town council.  
Mr J Nowell-Smith declared a personal interest as a member of Tiddington with Albury parish council.  
Mr D Turner declared a personal interest as a member of Chalgrove parish council.  
Mrs M Turner declared a personal interest as a member of Didcot town council.

Councillors from Vale of White Horse District Council declared the following interests:

Mr R Farrell declared a personal interest as he was a member of Blewbury parish council and chairman of Blewbury recreation ground management committee which held a premises licence.  
Mr T Fraser declared a personal interest as he was chairman of the Vale and Downland Museum, which held a premises licence.  
Ms J Mayhew-Archer declared a personal interest as a member of Abingdon town council  
Ms A Rooke declared a personal interest as she was a member of Abingdon town council and the council's representative on the North-east Abingdon Community Association.  
Mr R Sharp declared a personal interest as a close associate of Councillor P Saunders who held premises and personal licences.  
Ms E Ware declared a personal interest as a close associate of Councillor P Saunders who held premises and personal licences.  
Mr R Webber declared a personal interest as a member of Drayton parish council and of the Drayton village hall committee, and as Executive member with responsibility for the Guildhall and civic hall.

In a joint session with Vale of White Horse District Council's Licensing Acts Committee, the committee considered the report of the Head of Legal and Democratic Services which set out the statement of licensing policy as amended after the committee's meeting on 14 July 2010 and the responses received during the twelve week consultation on the policy.

The statement of licensing policy was a joint policy developed between South Oxfordshire District Council and Vale of White Horse District Council.

The committee considered the comments and responses received during the consultation and the officer responses and actions listed in Appendix 1 to the report and made the following amendments to the policy set out at Appendix 2 to the report as a result:

- accept suggested amendments to the text resulting from comments 1, 2, 3, 4, 11, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, and 25.

- note the comments and reasons for taking no action, and make no changes as a result of comments 5, 6, 7, 8, 9, 10, 12, 13, 14, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35.

The committee asked the licensing officer to write to all those who had responded giving an explanation for making or not making changes to the policy as a result of their comments. The committee also asked the licensing officer to write to parish councils with advice clarifying the roles of the parish council and individual councillors and how they should notify the licensing authority of complaints about licensed premises.

**RESOLVED:** to

1. accept the amendments to the text resulting from comments 1, 2, 3, 4, 11, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, and 25 set out in Appendix 1 to the report,
2. authorise the Head of Legal and Democratic Services to incorporate the agreed amendments within the policy as the final Joint Statement of Licensing Policy for submission to Council, and
3. recommend Council to:-
  - adopt the final Joint Statement of Licensing Policy as its Statement of Licensing Policy to come into force on 7 January 2011, and
  - authorise the Head of Legal and Democratic Services in consultation with the Chairmen of the South and Vale Licensing Acts Committees to make minor administrative amendments to the policy where necessary.

The meeting closed at 11.05 am.

Chairman \_\_\_\_\_

Date \_\_\_\_\_