

# Minutes

## OF A MEETING OF THE



Listening Learning Leading

# General Licensing Committee

held on the rising of the preceding meeting of the Licensing Acts Committee on Thursday 18 May 2023 at Didcot Civic Hall, Britwell Road, Didcot, OX11 7HN

## Present:

Jo Robb (Chair)

Peter Dragonetti, Mike Giles, Georgina Heritage, Kellie Hinton, Sam James-Lawrie, Katharine Keats-Rohan, Axel Macdonald, Ben Manning, Leigh Rawlins and Zia Mohammed

## Apologies:

Ali Gordon-Creed tendered apologies.

**Officers:** Patrick Arran, Head of Legal and Democratic, Steven Corrigan, Democratic Services Manager and Mark Stone, Chief Executive

## 1 Apologies for absence

An apology for absence was submitted on behalf of Councillor Gordon-Creed.

## 2 Minutes

**RESOLVED:** to approve the minutes of the meeting held on 19 May 2022 as a correct record and agree that the Chair sign these as such.

## 3 Declarations of interest

None.

## 4 Urgent business and chair's announcements

None.

## 5 Public participation

None.

## 6 Appointment of Taxi Panels

The committee considered a proposal to appoint sub-committees to consider matters under the Taxi Licensing Policy

**RESOLVED:** to

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as taxi licensing panels;
3. appoint each member of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include them in its membership, subject to them having attended appropriate training in the last 12 months;
4. authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

## **7 Appointment of General Licensing Panels**

The committee considered a proposal to appoint sub-committees to consider individual cases general licensing matters under the committee's remit for contaminated land, air quality, health and safety, street trading and street naming.

**RESOLVED:** to

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as general licensing panels;
3. appoint each member of the General Licensing Committee to serve on any general licensing panel which is convened so as to include them in its membership;
4. authorise each general licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees, other than under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

The meeting closed at 6:48pm

Chair

Date