

Minutes



Listening Learning Leading



OF A MEETING OF THE

Joint Staff Committee

HELD AT 9.50 AM ON TUESDAY 16 JULY 2024

MEETING ROOM 1, ABBEY HOUSE, ABBEY CLOSE, ABINGDON, OX14 3JE

Present

Bethia Thomas (Chair)

Mark Coleman, Viral Patel, Andrea Powell, David Rouane, and Anne-Marie Simpson

Apologies:

Neil Fawcett, Andy Foulsham, Maggie Filipova-Rivers and Kate Gregory tendered apologies.

Officers: Steven Corrigan, Democratic Services Manager, Adrianna Partridge, Deputy Chief Executive – Corporate and Communities, Mark Stone, Chief Executive and Abi Witting, People and Culture Manager

1 Election of chair

Councillor Bethia Thomas was elected Chair of the committee for the 2024/25 municipal year.

2 Election of vice-chair

Councillor David Rouane was elected Vice-Chair of the committee for the 2024/25 municipal year.

3 Declarations of interest

None.

4 Minutes

RESOLVED: to adopt and sign as a correct record the minutes of the committee's meeting held on 12 October 2023.

5 Exclusion of the public

RESOLVED: to exclude members of the press and public from the meeting for the following items of business under Schedule 12A of the Local Government Act 1972 as amended on the grounds that:

- (i) they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6 Appointment of head of legal and democratic and monitoring officer (see confidential minute)

The committee received presentations and conducted formal interviews, with Mark Stone, Chief Executive, Adrianna Partridge, Deputy Chief Executive – Corporate and Communities and Abi Witting, People and Culture Manager present, for the head of legal and democratic and monitoring officer post.

The committee agreed an appointment to the head of legal and democratic post and a recommendation to the Councils on the appointment of a monitoring officer.

7 Minutes

RESOLVED: to adopt and sign as a correct record the confidential minutes of the committee's meeting held on 12 October 2023.

8 Update on the chief executive's appraisal and targets

The committee received and noted the confidential written update on the chief executive's appraisal and targets.

The meeting closed at 1.45pm

Chair

Date

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