

Cabinet work programme

16 February 2016



Listening Learning Leading

| DECISION AND PURPOSE (AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE) | KEY DECISION? | DECISION MAKER AND EARLIEST DECISION DATE | CABINET MEMBER | DATE FIRST ON WORK PROGRAMME | PRINCIPAL CONSULTEES (including Committees) | CONTACT OFFICER | DOCUMENTS TO BE USED BY THE DECISION MAKER |
|---|------------------|---|-----------------|------------------------------------|--|--|---|
| February 2016 decisions | | | | | | | |
| Standing item: Property decisions Purpose: to approve any property sales or purchases or take any property management decisions. This decision is likely to be an exempt decision – paragraph 1, 2, 3 to Schedule 12A of the Local Government Act 1972 | Yes | Cabinet member for property, economic development and technical services February 2016 Head of Economy, Leisure and Property February 2016 | Robert Simister | 28 Jul 2014 | | Chris Tyson chris.tyson@southandvale.gov.uk | Cabinet member decision form |
| Flood alleviation in Moulsoford Purpose: to approve a scheme to alleviate flooding | Yes | Cabinet member for property, economic development and technical services February 2016 | Robert Simister | 18 Jun 2015 | | John Backley john.backley@southandvale.gov.uk | Cabinet member decision form |
| Section 157 restrictions policy Purpose - to review the policy | Yes | Cabinet member for property, economic development and technical services February 2016 | Robert Simister | 16 Sep 2015 | | Chris Tyson chris.tyson@southandvale.gov.uk | Cabinet member decision form |

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| Thame small pool re-design project Purpose: to agree the procurement route | No | Cabinet member for leisure, arts, communications, health and well-being, and community safety February 2016 | Anna Badcock | 10 Nov 2015 | | Chris Webb Chris.Webb@southandvale.gov.uk | Cabinet member decision form |
| Thame small pool re-design project Purpose: to award the contract to provide building works to re-design Thame small pool | Yes | Cabinet member for leisure, arts, communications, health and well-being, and community safety February 2016 | Anna Badcock | 19 Aug 2015 | | Chris Webb Chris.Webb@southandvale.gov.uk | Cabinet member decision form |
| National planning policy consultation Purpose: to respond to consultation on policy changes | No | Cabinet member for corporate strategy, and strategic policy (including the local plan) February 2016 | John Cotton | 29 Jan 2016 | | Adrian Duffield adrian.duffield@southandvale.gov.uk | Cabinet member decision form |
| Section 106 planning obligations supplementary planning document Purpose: to approve the supplementary planning document | Yes | Cabinet member for corporate strategy, and strategic policy (including the local plan) Not before 9 February 2016 | John Cotton | 29 Sep 2015 | Scrutiny Committee 9 February 2016 | Heike Wetzstein heike.wetzstein@southandvale.gov.uk | Cabinet member decision form |
| Capital grants Purpose: to award capital grants | Yes | Cabinet member for development, building control, housing and grants Not before 25 February 2016 | Elizabeth Gillespie | 26 Jan 2016 | | Carole Cumming carole.cumming@southandvale.gov.uk | Cabinet member decision form |

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| March 2016 decisions | | | | | | | |
| Artificial turf pitch in Didcot Purpose: to contribute towards the provision of an artificial turf pitch | Yes | Cabinet member for leisure, arts, communications, health and well-being, and community safety March 2016 | Anna Badcock | 29 Apr 2015 | | Chris Webb Chris.Webb@southandvale.gov.uk | Cabinet member decision form |
| Devolution deal Purpose: to agree a devolution deal for Oxfordshire | Yes | Cabinet March 2016 | John Cotton | 29 Sep 2015 | | David Buckle david.buckle@southandvale.gov.uk | Cabinet report |
| Leisure centre use Purpose: to approve a lease with Oxfordshire County Council | Yes | Cabinet member for leisure, arts, communications, health and well-being, and community safety March 2016 | Anna Badcock | 4 Dec 2015 | | Kate Arnold kate.arnold@southandvale.gov.uk | Cabinet member decision form |
| Thame Leisure Centre Purpose: to carry out refurbishment works to the wet side changing room. | Yes | Cabinet member for leisure, arts, communications, health and well-being, and community safety March 2016 | Anna Badcock | 21 Oct 2015 | | Kate Arnold kate.arnold@southandvale.gov.uk | Cabinet member decision form |
| Didcot garden town programme Purpose: to spend funds allocated to the Didcot garden town programme | Yes | Cabinet member for corporate strategy, and strategic policy (including the local plan) Not before 4 March 2016 | John Cotton | 5 Feb 2016 | | Anna Robinson anna.robinson@southandvale.gov.uk | Cabinet member decision form |

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| Didcot garden town programme Purpose: to appoint a principal consultant as the lead advisor to the Didcot garden town programme | Yes | Cabinet member for corporate strategy, and strategic policy (including the local plan) Not before 16 March 2016 | John Cotton | 16 February 2016 | | John Betty John.betty@southandvale.gov.uk | Cabinet member decision form |
| April decisions | | | | | | | |
| Local Plan preferred options Purpose: to approve preferred options | Yes | Cabinet member for corporate strategy, and strategic policy (including the local plan) April 2016 | John Cotton | 30 Jan 2015 | | Sarah Barker sarah.barker@southandvale.gov.uk | Cabinet member decision form |
| New Didcot leisure facility Purpose: to approve the consultation for a new leisure facility at Didcot | No | Cabinet member for leisure, arts, communications, health and well-being, and community safety April 2016 | Anna Badcock | 17 Dec 2015 | | Kate Arnold kate.arnold@southandvale.gov.uk | Cabinet member decision form |
| Corporate plan review Purpose: to review the corporate plan and recommend its adoption to Council | No | Cabinet 7 April 2016 Council 19 May 2016 | Will Hall | 21 Jul 2015 | | Sally Truman sally.truman@southandvale.gov.uk | Cabinet report |
| The Queen's 90th birthday celebration Purpose: to consider options to mark The Queen's 90 th birthday | Yes | Cabinet 7 April 2016 | Cabinet member for corporate strategy, and strategic policy (including the local plan) | 10 Feb 2016 | | John Backley john.backley@southandvale.gov.uk | Cabinet member decision form |

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| <p>Berinsfield improvement programme This decision is likely to be an exempt decision – paragraph 1, 2, 3 to Schedule 12A of the Local Government Act 1972</p> | Yes | Cabinet 7 April 2016 | Cabinet member for corporate strategy, and strategic policy (including the local plan), Cabinet member for development, building control, housing and grants | 16 February 2016 | | Anna Robinson anna.robinson@southandvale.gov.uk | Cabinet member decision form |
| <p>Additional grants for neighbourhood plans Purpose: to approve an additional funding protocol for fast tracking neighbourhood plans</p> | Yes | Cabinet 7 April 2016 | John Cotton | 17 Dec 2015 | | Sarah Barker sarah.barker@southandvale.gov.uk | Cabinet report |
| <p>Grant funding for neighbourhood planning Purpose: to review and update of current grant funding for neighbourhood planning including community right to build and neighbourhood development orders</p> | Yes | Cabinet 7 April 2016 | John Cotton | 4 Jan 2016 | | Luke Brown luke.brown@southandvale.gov.uk | Cabinet report |

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Cabinet Work Programme

What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure, make savings or to receive income of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the relevant strategic director, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the Cabinet work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet members or individual officers acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any Cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

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Who are the Cabinet members?

- [John Cotton - Leader](#) - Responsible for corporate strategy, and strategic policy (including the Local Plan)
- [Jane Murphy - Deputy Leader](#) - Responsible for finance, legal and democratic services, and licensing
- [Anna Badcock](#) - Responsible for leisure, arts, communications, health and well-being, and community safety
- [Elizabeth Gillespie](#) - Responsible for development, building control, housing and grants
- [Will Hall](#) – Responsible for the corporate plan
- [Tony Harbour](#) – Responsible for waste, food safety and environmental health
- [Lynn Lloyd](#) - Responsible for IT, HR, customer services and the corporate services project
- [Robert Simister](#) - Responsible for property, economic development, and technical services

How do I make contact?

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item. The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet members are available on the Council's website or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.southoxon.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB, tel: 01235 540306, e-mail: steve.culliford@southandvale.gov.uk. On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB, tel: 01235 540306, e-mail: steve.culliford@southandvale.gov.uk.