

Cabinet work programme

9 January 2019



Listening Learning Leading

| DECISION AND PURPOSE (AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE) | KEY DECISION? | DECISION MAKER AND EARLIEST DECISION DATE | CABINET MEMBER | DATE FIRST ON WORK PROGRAMME | PRINCIPAL CONSULTEES (including Committees) | CONTACT OFFICER | DOCUMENTS TO BE USED BY THE DECISION MAKER |
|---|------------------|---|------------------|------------------------------------|--|---|---|
| January 2019 decisions | | | | | | | |
| Standing item: Property decisions Purpose: to approve any property sales or purchases or take any property management decisions. This is likely to be an exempt decision due to the confidential nature of contract negotiations with third parties (Category 3). | Yes | Cabinet member for development and regeneration January 2019 Head of development and regeneration January 2019 | Paul Harrison | 28 Jul 2014 | | Suzanne Malcolm suzanne.malcolm@southandvale.gov.uk | Cabinet member decision form |
| Standing item: Section 106 funds Purpose: to create a budget and release funds | Yes | Cabinet member for planning January 2019 | Felix Bloomfield | 15 Nov 2017 | | Adrian Duffield adrian.duffield@southandvale.gov.uk | Cabinet member decision form |
| Standing item: Neighbourhood planning Purpose: to determine any matters relating to neighbourhood plans | No | Cabinet member for planning January 2019 | Felix Bloomfield | 23 Aug 2016 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |

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| Didcot Garden Town Purpose: to approve funding allocations | Yes | Cabinet member for partnership and insight January 2019 | Bill Service | 2 Oct 2017 | | Andrew Down andrew.down@southandvale.gov.uk | Cabinet member decision form |
| Outreach contract Purpose: to award a housing advice outreach contract | Yes | Cabinet member for housing and environment January 2019 | Caroline Newton | 28 Sep 2018 | | Philip Ealey phil.ealey@southandvale.gov.uk | Cabinet member decision form |
| Thame Leisure Centre Purpose: to appoint a contractor to replace the main boilers | Yes | Cabinet member for community services January 2019 | Lynn Lloyd | 19 Oct 2018 | | Dylan Evans dylan.evans@southandvale.gov.uk | Cabinet member decision form |
| Street nameplates Purpose: to award a contract for their provision and installation | Yes | Cabinet member for corporate services January 2019 | Kevin Bulmer | 1 Nov 2018 | | Sally-Anne Worsley sally-anne.worsley@southandvale.gov.uk | Cabinet member decision form |
| Housing and growth deal for Oxfordshire Purpose: to agree arrangements, including approval of the statement of common ground | No | Cabinet January 2019 | Bill Service | 23 Mar 2018 | | Andrew Down andrew.down@southandvale.gov.uk | Cabinet report |
| Cholsey Neighbourhood Plan Purpose: to agree that the neighbourhood plan progresses to referendum | No | Cabinet member for planning January 2019 | Felix Bloomfield | 17 Aug 2018 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |
| East Hagbourne Neighbourhood Plan Purpose: to agree that the neighbourhood plan progresses to referendum | No | Cabinet member for planning January 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |

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| Goring Neighbourhood Plan Purpose: to agree that the neighbourhood plan progresses to referendum | No | Cabinet member for planning January 2019 | Felix Bloomfield | 17 Aug 2018 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |
| Long Wittenham Neighbourhood Plan Purpose: to agree that the neighbourhood plan progresses to referendum | No | Cabinet member for planning January 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |
| Pyrton Neighbourhood Plan Purpose: to agree that the neighbourhood plan progresses to referendum | No | Cabinet member for planning January 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet member decision form |
| Home Improvement Agency contract Purpose: to award a contract | Yes | Cabinet member for housing and environment January 2019 | Caroline Newton | 1 Nov 2018 | | Philip Ealey phil.ealey@southandvale.gov.uk | Cabinet member decision form |
| Office redevelopment at Crowmarsh Gifford Purpose: to determine arrangements to progress the office redevelopment. This is likely to be an exempt decision due to the confidential nature of contract negotiations with third parties (Category 3). | Yes | Cabinet January 2019 | Kevin Bulmer | 19 Oct 2018 | | Adrianna Partridge adrianna.partridge@southandvale.gov.uk | Cabinet report |
| Community grants Purpose: to award community grants | Yes | Cabinet 31 January 2019 | Lynn Lloyd | 28 Sep 2018 | Community Grants Panel 21 January 2019 | Carole Cumming carole.cumming@southandvale.gov.uk | Cabinet report |

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| Berinsfield community investment scheme Purpose: to update on progress with the scheme and to approve the way forward | Yes | Cabinet 31 January 2019 | Paul Harrison | 3 Dec 2018 | Scrutiny Committee 22 January 2019 | Jayne Bolton jayne.bolton@southandvale.gov.uk | Cabinet report |
| Housing allocations policy Purpose: to approve the policy | Yes | Cabinet 31 January 2019 | Caroline Newton | 11 May 2018 | | Philip Ealey phil.ealey@southandvale.gov.uk | Cabinet report |
| Science Vale marketing Purpose: to make a decision about the delivery of the current marketing strategy. This is likely to be an exempt decision due to its commercially sensitive nature (Category 3) | Yes | Cabinet 31 January 2019 | Paul Harrison | 2 Aug 2018 | | Melanie Smans melanie.smans@southandvale.gov.uk | Cabinet report |
| Oxfordshire Plan 2050 Purpose: to approve the plan for Regulation 18a consultation, to approve the statement of community involvement, and to approve an amendment to the Local Development Scheme | Yes | Cabinet 31 January 2019 | Bill Service | 3 Dec 2018 | Joint Scrutiny Committee 29 January 2019 | Holly Jones holly.jones@southandvale.gov.uk | Cabinet report |

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| Treasury management mid-year monitoring Purpose: to monitoring the mid-year performance and make recommendations to Council | No | Joint Audit and Governance Committee 28 January 2019 Cabinet 31 January 2019 Council 14 February 2019 | David Dodds | 21 Dec 2018 | | Simon Hewings simon.hewings@southa ndvale.gov.uk | Cabinet report |
| Treasury management strategy Purpose: to recommend Council to approve the strategy | No | Joint Audit and Governance Committee 28 January 2019 Cabinet 31 January 2019 Council 14 February 2019 | David Dodds | 21 Dec 2018 | | Simon Hewings simon.hewings@southa ndvale.gov.uk | Cabinet report |
| Capital strategy Purpose: to recommend Council to adopt the strategy | No | Cabinet 31 January 2019 Council 14 February 2019 | David Dodds | 21 Dec 2018 | | Simon Hewings simon.hewings@southa ndvale.gov.uk | Cabinet report |
| Budget 2019/20 Purpose: to recommend Council to approve the budget for 2019/20 | No | Cabinet 31 January 2019 Council 14 February 2019 | David Dodds | 11 Dec 2018 | Scrutiny Committee 5 February 2019 | Simon Hewings simon.hewings@southa ndvale.gov.uk | Cabinet report |

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| March decisions | | | | | | | |
| Public space CCTV repair and maintenance contract Purpose: to award the contract | Yes | Cabinet member for housing and environment March 2019 | Caroline Newton | 21 Dec 2018 | | Diane Foster diane.foster@southandvale.gov.uk | Cabinet member decision form |
| Provision of public space CCTV in Didcot Purpose: to provide CCTV in public spaces | Yes | Cabinet member for housing and environment March 2019 | Caroline Newton | 21 Dec 2018 | | Diane Foster diane.foster@southandvale.gov.uk | Cabinet member decision form |
| April decisions | | | | | | | |
| Health and wellbeing strategy Purpose: to approve a health and wellbeing strategy | Yes | Cabinet 9 April 2019 | Lynn Lloyd | 11 Dec 2018 | | Donna Pentelow donna.pentelow@southandvale.gov.uk | Cabinet report |
| Cholsey Neighbourhood Plan Purpose: to consider making the neighbourhood plan part of this council's development plan | No | Cabinet 9 April 2019 Council April 2019 | Felix Bloomfield | 4 Sep 2018 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet report |
| East Hagbourne Neighbourhood Plan Purpose: to consider making the neighbourhood plan part of this council's development plan | No | Cabinet 9 April 2019 Council April 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet report |

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| Goring Neighbourhood Plan Purpose: to consider making the neighbourhood plan part of this council's development plan | No | Cabinet 9 April 2019 Council April 2019 | Felix Bloomfield | 4 Sep 2018 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet report |
| Long Wittenham Neighbourhood Plan Purpose: to consider making the neighbourhood plan part of this council's development plan | No | Cabinet 9 April 2019 Council April 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet report |
| Pyrtton Neighbourhood Plan Purpose: to consider making the neighbourhood plan part of this council's development plan | No | Cabinet 9 April 2019 Council April 2019 | Felix Bloomfield | 9 Jan 2019 | | Ricardo Rios ricardo.rios@southandvale.gov.uk | Cabinet report |
| Later decisions for 2019 | | | | | | | |
| Technology strategy review Purpose: to review progress in implementing the strategy | No | Cabinet 6 June 2019 | Kevin Bulmer | 3 Dec 2018 | | David Wilde david.wilde@southandvale.gov.uk | Cabinet report |
| Inter-authority agreement Purpose: to recommend Council to agree arrangements with Vale of White Horse District Council | No | Cabinet July 2019 Council 18 July 2019 | Kevin Bulmer | 3 Dec 2018 | | Adrianna Partridge adrianna.partridge@southandvale.gov.uk | Cabinet report |

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| Grounds maintenance contract Purpose: to award a new contract | Yes | Cabinet 1 August 2019 | Caroline Newton | 1 Nov 2018 | | John Backley john.backley@southand vale.gov.uk | Cabinet report |

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Cabinet work programme

What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council.

What is a key decision?

Key decisions are defined as decisions that are likely to:

- incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- award a revenue or capital grant of over £25,000 or
- agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the Cabinet work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet members or individual officers acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any Cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

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Who are the Cabinet members?

- [Jane Murphy](#) – Leader of the Council and responsible for communications
- [Felix Bloomfield](#) – Deputy Leader of the Council and responsible for planning
- [Anna Badcock](#) – Responsible for legal and democratic
- [Kevin Bulmer](#) - Responsible for corporate services
- [David Dodds](#) - Responsible for finance
- [Paul Harrison](#) - Responsible for development and regeneration
- [Lynn Lloyd](#) - Responsible for community services
- [Caroline Newton](#) - Responsible for housing and environment
- [Bill Service](#) - Responsible for partnership and insight

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet members are available on the Council's website www.southoxon.gov.uk or by clicking on the Cabinet members' names above, or by telephoning the council offices on 01235 422422.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.southoxon.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services, Legal and Democratic, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk. On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue on the agenda should notify the Head of Legal and Democratic Services by 5pm on the day before the meeting. Please contact Steve Culliford, Democratic Services, Legal and Democratic, South Oxfordshire District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.