

Minutes

OF A MEETING OF THE

Community Grants Panel

HELD AT 10.00 AM ON FRIDAY 29 JUNE 2018

135 EASTERN AVENUE, MILTON PARK, MILTON, ABINGDON, OX14 4SB

Present

Ian Snowdon (Chairman)

Joan Bland, Pat Dawe, Stefan Gawrysiak, Elizabeth Gillespie, Jeannette Matelot and Alan Thompson

Apologies:

Elaine Hornsby and Anthony Nash tendered apologies.

Officers

Carole Cumming and Ron Schrieber

1 Minutes

RESOLVED: to approve the minutes of the meeting held on 1 November 2017 as a correct record and agree that the Chairman signs them as such.

2 Declarations of interest

Stefan Gawrysiak declared an interest in the applications from Henley Town Council as he was a town councillor. He stepped down from the panel and took no part in the consideration, scoring and award recommendation for these applications.

3 Urgent business and chairman's announcements

There was no urgent business.

4 Public participation

The list showing the members of the public who had registered to speak on the capital grant applications was tabled at the meeting.



Listening Learning Leading

5 Bids for funding for capital grants and officer recommendations

The officers presented their reports detailing the applications from each project and gave provisional scores, recommended grants and an explanation of the project and how it met the South Oxfordshire District Council Capital Grants Policy.

The panel heard addresses from representatives of the applicants and were given the opportunity to ask questions of the speakers.

Beckley and Area Community Benefit Society Ltd. - Toilet and access improvements

Sonning Common Parish Council - Play area resurfacing

Philip Collings and Becky Jenkins spoke in support of the application and answered questions from the panel.

Wallingford Sports Trust – Tennis pavilion, football floodlights and overflow car park

John Atkins spoke in support of the application and answered questions from the panel.

Rotherfield Peppard Parish Council – Sports pavilion extension and modernisation

Simon Crouch and Gerry Bacon spoke in support of the application and answered questions from the panel. They also tabled additional information.

Crowmarsh Parish Council – Play area improvements and expansion

David Rowley spoke in support of the application and answered questions from the panel.

Towersey Playing Fields Committee – Play area refurbishment.

Jennifer Jones spoke in support of the application and answered questions from the panel.

The Eyot Centre (Henley) – Waterfront improvements

Richard Parham and Keith Walker spoke in support of the application and answered questions from the panel.

Brightwell cum Sotwell Parish Council – Play area refurbishment

Abbie Stephenson spoke in support of the application and answered questions from the panel.

The PCC of the Church of St Mary the Virgin, Ipsden – Disabled wc and access improvements

Great Milton PCC – Conversion of Store room, improve electrics, insulation and other improvements

Tony Jefferis spoke in support of the application and answered questions from the panel.

Henley Town Council – Outdoor gym equipment

Councillor Stefan Gawrysiak stepped down from the panel. He and Liz Jones spoke in support of the application and answered questions from the panel.

Chalgrove Parish Council – Refurbishment of hall kitchen and toilet

Ann Pritchard and Angie Ziemelis spoke in support of the application and answered questions from the panel.

Oxfordshire South and Vale Citizens Advice – Replacement ICT equipment, furniture, phone system, panic alarm and fire door closers

Anne Groom spoke in support of the application and answered questions from the panel.

Henley Town Council – Replacement town hall audio system

Councillor Stefan Gawrysiak stepped down from the panel. He and Liz Jones spoke in support of the application and answered questions from the panel.

Earth Trust (Little Wittenham) – New driveway, car park and fitout of new learning space

Lynda Atkins spoke in support of the application and answered questions from the panel.

Chinnor Parish Council – Tennis facility improvements

Debra Standage and John Hudson spoke in support of the application and answered questions from the panel.

Clifton Hampden and Burcot Sea Scout Group – Boating and camping equipment

The Chiltern Centre for Disabled Children (Henley) – Garden improvements

6 Panel review scores

The panel considered the applications, taking into account the report of the grants officer on each application, the presentations from the registered public speakers and site photographs/videos.

Using the scoring matrix set out in the policy, the grant officer's provisional scores and any additional information received at the meeting, the panel awarded scores for each application.

After discussion, the panel adopted the grants officer's recommended scores for all applications except for the following:

Brightwell cum Sotwell Parish Council – Play area refurbishment

Increase the funding score from 4 to 8 in view of the additional information supplied by the applicant.

Eyot Centre (Henley) – Waterfront improvements

Increase the community benefit funding score from 8 to 9 to reflect the improved access for the emergency services.

The final scores as agreed were:

Ref	Organisation	Project description	New facilities or activities (max 14)	Community benefit (max 14)	Funding the project (max 14)	Total (out of 42)
SCap1 8-19/50	Beckley and Area Community Benefit Society Ltd	Toilets and access improvements	10	11	11	32
SCap1 8-19/32	Sonning Common Parish Council	Play area resurfacing	9	11	12	32
SCap1 8-19/34	Wallingford Sports Trust	Tennis pavilion, football floodlights and overflow car park	10	12	10	32
SCap1 8-19/11	Rotherfield Peppard Parish Council	Sports pavilion extension and modernisation	10	14	8	32
SCap1 8-19/23	Brightwell cum Sotwell Parish Council	Play area refurbishment	10	14	8	32
SCap1 8-19/61	Crowmarsh Parish Council	Play area improvements and expansion	10	14	7	31
SCap1 8-19/18	Towersey Playing Fields Committee	Play area refurbishment	9	12	8	29
SCap1 8-19/65	The Eyot Centre (Henley)	Waterfront improvements	9	9	11	29
SCap1 8-19/42	The PCC of the Church of St Mary the Virgin, Ipsden	Disabled wc and access improvements	9	11	7	27

SCap1 8-19/39	Great Milton PCC	Conversion of store room, improved electrics, insulation and other improvements	10	14	3	25
SCap1 8-19/36	Henley Town Council	Outdoor gym equipment	11	12	4	27
SCap1 8-19/31	Chalgrove Parish Council	Refurbishment of hall kitchen and toilet	9	11	5	25
SCap1 8-19/54	Oxfordshire South and Vale Citizens Advice	Replacement ICT equipment, furniture, phone system, panic alarm and installation of fire door closers	8	10	6	24
SCap1 8-19/33	Henley Town Council	Replacement town hall audio system	7	12	4	23
SCap1 8-19/27	Earth Trust (Little Wittenham)	New driveway, car park and fitout of new learning space	11	10	0	21
SCap1 8-19/14	Chinnor Parish Council	Tennis facility improvements	8	6	6	20
SCap1 8-19/60	Clifton Hampden and Burcot Sea Scout Group	Boating and camping equipment	8	7	5	20
SCap1 8-19/57	The Chiltern Centre for Disabled Children	Garden improvements	8	7	4	19

7 Award recommendations

RESOLVED: to

- a) accept all the suggested conditions for grant awards set out in the officers' reports.
- b) reduce the award to Oxfordshire South and Vale Citizens Advice as the furniture and ICT elements could be applied for under the councillor grant scheme.
- c) reduce the award to Henley Town Council for a replacement town hall audio system as some elements were replacements for which the need should have been forecast in their budgets.
- d) make no award to the Earth Trust (Little Wittenham) as, in accordance with the grants policy, the panel:

- believes the applicant has sufficient unrestricted reserves/assets to fund the project themselves;
 - has serious concerns about the financial viability or appropriateness of the project; and
 - believes that the project doesn't meet the criteria or help deliver the council's strategic objectives.
- e) recommend that the Cabinet member for community services makes the following capital grant award decisions:
1. to award Beckley and Area Community Benefit Society Ltd 49.94% of the total cost, capped to £101,000 towards toilets and access improvements, as set out in its application, subject to the conditions set out in the report.
 2. to award Sonning Common Parish Council 50.00% of the total cost, capped to £18,629 towards play area resurfacing, as set out in its application, subject to the conditions set out in the report.
 3. to award Wallingford Sports Trust 50.00% of the total cost, capped to £46,053 towards replacement of the tennis pavilion, upgrading the football floodlights and increasing the car parking on site, as set out in its application, subject to the conditions set out in the report.
 4. to award Rotherfield Peppard Parish Council 50.00% of the total cost, capped to £169,124 towards the extension and modernisation of the sports pavilion, as set out in its application, subject to the conditions set out in the report.
 5. to award Brightwell cum Sotwell Parish Council 50.00% of the total cost, capped to £23,979 towards play area refurbishment, as set out in its application, subject to the conditions set out in the report.
 6. to award Crowmarsh Parish Council - 50.00% of the total cost, capped to £99,790 towards play area improvements and expansion, as set out in its application, subject to the conditions set out in the report.
 7. to award Towersey Playing Fields Committee 50.00% of the total cost, capped to £17,392 towards play area refurbishment, as set out in its application, subject to the conditions set out in the report.
 8. to award The Eyot Centre (Henley) 50.00% of the total cost, capped to £52,984 towards waterfront improvements, as set out in its application, subject to the conditions set out in the report.
 9. to award The PCC of the Church of St Mary the Virgin, Ipsden 21.48% of the total cost, capped to £12,000 towards disabled wc and access improvements, as set out in its application, subject to the conditions set out in the report.
 10. to award Great Milton PCC 34.68% of the total cost, capped to £52,500 towards the conversion of a store room, improvement of electrics, insulation and other improvements, as set out in its application, subject to the conditions set out in the report.

11. to award Henley Town Council 37.50% of the total cost, capped to £7,499 towards outdoor gym equipment, as set out in its application, subject to the conditions set out in the report.
12. to award Chalgrove Parish Council 37.50% of the total cost, capped to £41,718 towards the refurbishment of the hall kitchen and toilet, as set out in its application, subject to the conditions set out in the report.
13. to award Oxfordshire South and Vale Citizens Advice 37.50% of the revised total cost of £8,422, capped to £3,158 towards a panic alarm, phone system and fire door closers, as set out in its application.
14. to award Henley Town Council 25.00% of the total cost, capped to £15,491 towards a replacement town hall audio system, subject to the conditions set out in the report.
15. not to award a grant to the Earth Trust (Little Wittenham) towards a new driveway, car park and fitout of a new learning space, as set out in its application.
16. to award Chinnor Parish Council 34.81% of the total cost, capped to £32,478 towards tennis facility improvements, as set out in its application, subject to the conditions set out in the report.
17. to award Clifton Hampden and Burcot Sea Scout Group 37.49% of the total cost, capped to £2,336 towards boating and camping equipment, as set out in its application.
18. to award The Chiltern Centre for Disabled Children (Henley) 37.50% of the total cost, capped to £7,976 towards garden improvements, as set out in its application, subject to the conditions set out in the report.

The meeting closed at 3.05 pm

Chairman

Date