

Minutes

OF THE ANNUAL MEETING OF

Council

HELD ON THURSDAY 20 MAY 2021 AT 6.00 PM

FIRST FLOOR, 135 EASTERN AVENUE, MILTON PARK, MILTON, OX14 4SB

Present:

David Bretherton (Chair - in the chair for the election of chair for the forthcoming municipal year)

Anna Badcock, Pieter-Paul Barker, David Bartholomew, Robin Bennett, Sam Casey-Rerhaye, Sue Cooper, Peter Dragonetti, Maggie Filipova-Rivers, Stefan Gawrysiak, Elizabeth Gillespie, Kate Gregory, Victoria Haval, Lorraine Hillier, Kellie Hinton, Mocky Khan, George Levy, Lynn Lloyd, Axel Macdonald, Jane Murphy, Caroline Newton, Andrea Powell, Leigh Rawlins, Jo Robb, Sue Roberts, David Rouane, Anne-Marie Simpson, Alan Thompson, David Turner, Andrea Warren, Ian White and Celia Wilson

Councillors in attendance remotely (not eligible to vote): Ken Arlett and Alexandrine Kantor

Apologies:

Tim Bearder and Ian Snowdon tendered apologies.

Officers: Steven Corrigan, Steve Culliford (in person). Margaret Reed and Mark Stone (remotely)

Prior to the meeting Councillor Bretherton provided general housekeeping notices and reminded those councillors attending the meeting remotely that they could participate in the meeting but would not be permitted to vote.

1 Election of chair

Councillor Robb was nominated as chair for the 2021/22 municipal year.

RESOLVED: to elect Councillor Robb as chair of the council for the 2021/22 municipal year, until the next annual meeting of the Council in May 2022.

Councillor Robb signed her declaration of acceptance of office and made an acceptance speech. She advised that her chosen charities are Home Start Southern Oxfordshire and Earth Trust.



Listening Learning Leading

Councillor Robb in the chair.

2 Appointment of vice-chair

Councillor Turner was nominated as vice-chair for the 2021/22 municipal year.

RESOLVED: to appoint Councillor Turner as vice-chair of the council for the 2021/22 municipal year, until the next annual meeting of the Council in May 2022.

Councillor Turner signed his declaration of acceptance of office and gave an acceptance speech.

3 Minutes

RESOLVED: to approve the minutes of the meeting held on 25 March 2021 as a correct record and agree that the chair sign them as such.

4 Declarations of disclosable pecuniary interest

Councillor Cooper declared that she had been a member of the Ewelme Neighbourhood Plan Steering Group at the initial stages of the process and would not take part in the discussion or voting on agenda item 11.

Councillor Roberts declared that she had been involved in the initial preparation of the Wallingford Neighbourhood Plan and would not vote on agenda item 14.

Councillor Levy declared that he had campaigned for a Yes vote in the Wallingford Neighbourhood Plan referendum and would not take part in the discussion or vote on agenda item 14.

5 Urgent business and chair's announcements

The chair welcomed Councillors Tim Bearder and Andrea Warren to the council following their election at the by-elections held on 6 May 2021.

6 Public participation

No members of the public had registered to address Council.

7 Appointments to committees, panels and joint committees for 2021/22

Council considered the report of the head of legal and democratic on the appointment of those committees and joint committees which are required to be politically balanced; together with the Climate Ecological Emergencies Advisory Committee, Licensing Acts Committee, Community Grants Panel and appointments to joint bodies.

The chair referred to the following recommendation, circulated prior to the meeting, covering these appointments and to reflect the allocation of the vacant committee positions.

That for the 2021/22 municipal year Council

1. appoints the committees and panels for the 2021/22 year and allocate seats to each political group as set out in the schedule circulated prior to the meeting;
2. appoints councillors and substitutes to sit on the committees and panels as set out in the schedule circulated prior to the meeting;
3. agrees that the Liberal Democrat Group lose a seat on the Planning Committee reducing its total seat allocation on committees from 20 to 19;
4. appoints councillors to the Licensing Acts Committee as set out in the schedule circulated prior to the meeting;
5. appoints councillors to the Climate Ecological Emergencies Advisory Committee as set out in the schedule circulated prior to the meeting;
6. appoints councillors to the Community Grants Panel as set out in the schedule circulated prior to the meeting;
7. appoints chairs and vice-chairs as set out in the schedule circulated prior to the meeting;
8. appoints David Turner as the council’s representative and David Bretherton as substitute on the Oxfordshire Joint Health Overview and Scrutiny Committee;
9. appoints Sam Casey-Rerhaye as the council’s representative and Maggie Filipova-Rivers as substitute on the Thames Valley Police and Crime Panel;
10. appoints Peter Dragonetti, Victoria Haval and David Turner to the Oxfordshire Growth Board Scrutiny Panel;
11. authorises the head of legal and democratic to make appointments to any vacant committee or panel seat and substitute positions in accordance with the wishes of the relevant group leader.

RESOLVED: to

1. appoint the following committees and panels for the 2021/22 municipal year and to appoint the membership, substitutes and chairs and vice-chairs as indicated to sit on them (see table below);

Planning Committee, 11 Members					
Conservative (3)	Green (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (3)	SORT (1)
Lorraine Hillier	Peter Dragonetti (Vice-Chair)	Ken Arlett	Axel Macdonald	Tim Bearder	Elizabeth Gillespie
Ian Snowdon	Jo Robb			David Bretherton (Chair)	

Planning Committee, 11 Members					
Conservative (3)	Green (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (3)	SORT (1)
Alan Thompson				George Levy	
Preferred substitutes					
Conservative (3)	Green (3)	Henley Residents (2)	Labour (2)	Liberal Democrat (3)	SORT (1)
Jane Murphy	Sam Casey-Rerhaye	Stefan Gawrysiak	Mocky Khan	Victoria Haval	Sue Roberts
Caroline Newton		Kellie Hinton	Celia Wilson	David Turner	
Vacancy	Vacancy			Alexandrine Kantor	

Scrutiny Committee, 9 Members				
Conservative (3)	Green (1)	Henley Residents (1)	Labour (1)	Liberal Democrat (3)
Anna Badcock	Sam Casey-Rerhaye	Stefan Gawrysiak	Mocky Khan (Vice-Chair)	Alexandrine Kantor
David Bartholomew				George Levy
Ian White (Chair)				David Turner
Preferred substitutes				
Conservative (3)	Green (3)	Henley Residents (2)	Labour (2)	Liberal Democrat (3)
Lorraine Hillier	Peter Dragonetti	Ken Arlett	Axel Macdonald	Tim Bearder
Ian Snowdon	Jo Robb	Kellie Hinton	Celia Wilson	Victoria Haval
Alan Thompson				Kate Gregory

Joint Scrutiny Committee, 5 Members			
Conservative (1)	Green (1)	Henley Residents (1)	Liberal Democrat (2)
Ian White (Co-chair)	Sam Casey-Rerhaye	Stefan Gawrysiak	Kate Gregory

Joint Scrutiny Committee, 5 Members			
			David Turner
Preferred substitutes			
Conservative (3)	Green (3)	Henley Residents (2)	Liberal Democrat (3)
Anna Badcock	Peter Dragonetti	Ken Arlett	Alexandrine Kantor
Caroline Newton	Jo Robb	Kellie Hinton	Victoria Haval
Alan Thompson	Vacancy		George Levy

Joint Audit and Governance, 4 Members			
Conservative (1)	Green (1)	Labour (1)	Liberal Democrat (1)
Jane Murphy	Peter Dragonetti	Mocky Khan (Co-Chair)	George Levy
Preferred substitutes			
Conservative (3)	Green (3)	Labour (2)	Liberal Democrat (3)
David Bartholomew	Sam Casey-Rerhaye	Axel Macdonald	Victoria Haval
Alan Thompson	Jo Robb	Celia Wilson	Alexandrine Kantor
Ian White	Vacancy		David Turner

Community Governance and Electoral Issues Committee, 6 Members			
Conservative (2)	HRG (1)	Labour (1)	Liberal Democrat (2)
David Bartholomew	Ken Arlett	Mocky Khan	Maggie Filipova-Rivers
Lynn Lloyd (Chair)			David Turner
Preferred substitutes			
Conservative (3)	HRG (2)	Labour (2)	Liberal Democrat (3)
Anna Badcock	Stefan Gawrysiak	Axel Macdonald	Peter-Paul Barker
Lorraine Hillier	Kellie Hinton	Celia Wilson	Sue Cooper
Ian Snowdon			George Levy

Joint Staff Committee, 3 Members	
Conservative (1)	Liberal Democrat (2)
Jane Murphy	Sue Cooper

Joint Staff Committee, 3 Members	
	Maggie Filipova-Rivers
Substitutes	
The Leader may be substituted by another Cabinet member. Other members of the committee may be substituted by any other member of the council.	

General Licensing Committee, 12 Members					
Conservative (3)	Green (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (4)	SORT (1)
Lorraine Hillier	Peter Dragonetti	Kellie Hinton (Chair)	Axel Macdonald	Victoria Haval (Vice-Chair)	Elizabeth Gillespie
Ian Snowdon	Jo Robb			Alexandrine Kantor	
Andrea Warren				Leigh Rawlins	
				Anne-Marie Simpson	
No substitutes					

Licensing Acts Committee, 12 Members					
Conservative (3)	Green (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (4)	SORT (1)
Lorraine Hillier	Peter Dragonetti	Kellie Hinton (Chair)	Axel Macdonald	Victoria Haval (Vice-Chair)	Elizabeth Gillespie
Ian Snowdon	Jo Robb			Alexandrine Kantor	
Andrea Warren				Leigh Rawlins	
				Anne-Marie Simpson	
No substitutes					

Appeals Panel, 5 Members			
Conservative (1)	Green (1)	Liberal Democrat (2)	SORT (1)
Lorraine Hillier	Peter Dragonetti	Victoria Haval	Vacancy
		Anne-Marie Simpson	

Appeals Panel, 5 Members			
Preferred substitutes			
Conservative (3)	Green (3)	Liberal Democrat (3)	SORT (2)
Lynn Lloyd	Sam Casey-Rerhaye	Kate Gregory	Vacancy
Caroline Newton	Vacancy	George Levy	
Ian Snowdon	Vacancy	Alexandrine Kantor	

Community Grants Panel, 9 Members				
Conservative (3)	Green (1)	Henley Residents (1)	Labour (1)	Liberal Democrat (3)
Lynn Lloyd	Jo Robb	Kellie Hinton	Axel Macdonald	Kate Gregory
Ian Snowdon				George Levy (Chair)
Andrea Warren				Victoria Haval
Substitutes				
Conservative (3)	Green (3)	Henley Residents (2)	Labour (2)	Liberal Democrat (3)
Lorraine Hillier	Sam Casey-Rerhaye	Ken Arlett	Mocky Khan	David Bretherton
Caroline Newton	Peter Dragonetti	Stefan Gawrysiak	Celia Wilson	David Turner
Alan Thompson	Vacancy			Alexandrine Kantor

Names	Climate Ecological Emergencies Advisory Committee, 12 Members				
Conservative (3)	Greens (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (4)	SORT (1)
Lynn Lloyd	Sam Casey-Rerhaye (Chair)	Stefan Gawrysiak	Celia Wilson (Vice-Chair)	Sue Cooper	Sue Roberts
Jane Murphy	Andrea Powell			Kate Gregory	

Names	Climate Ecological Emergencies Advisory Committee, 12 Members				
Conservative (3)	Greens (2)	Henley Residents (1)	Labour (1)	Liberal Democrat (4)	SORT (1)
Caroline Newton				Leigh Rawlins	
				David Rouane	
PREFERRED SUBSTITUTES					
Conservative (3)	Greens (3)	Henley Residents (2)	Labour (2)	Liberal Democrat (4)	SORT (1)
Lorraine Hillier	Robin Bennett	Ken Arlett	Mocky Khan	Anne-Marie Simpson	Elizabeth Gillespie
Alan Thompson	Jo Robb	Kellie Hinton	Axel Macdonald	Alexandrine Kantor	
Vacancy	Vacancy			Victoria Haval	
				Maggie Filipova Rivers	

- (with no councillor voting against) agree that the Liberal Democrat Group lose a seat on the Planning Committee reducing its total seat allocation on committees from 20 to 19;
- appoint David Turner as the council’s representative and David Bretherton as substitute on the Oxfordshire Joint Health Overview and Scrutiny Committee;
- appoint Sam Casey-Rerhaye as the council’s representative and Maggie Filipova-Rivers as substitute on the Thames Valley Police and Crime Panel;
- appoint Peter Dragonetti, Victoria Haval and David Turner to the Oxfordshire Growth Board Scrutiny Panel;
- authorise the head of legal and democratic to make appointments to any vacant committee or panel seat and substitute positions in accordance with the wishes of the relevant group leader.

8 Chinnor Neighbourhood Plan

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Chinnor Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

- To make the Chinnor Neighbourhood Development Plan so that it continues to be part of the council’s development plan.
- To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction

of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

9 Cuddesdon and Denton Neighbourhood Plan

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Cuddesdon and Denton Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

1. To make the Cuddesdon and Denton Neighbourhood Development Plan so that it continues to be part of the council's development plan.
2. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

10 Ewelme Neighbourhood Plan

Councillor Cooper took no part in the discussion or vote on this item – see minute 3.

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Ewelme Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

3. To make the Ewelme Neighbourhood Development Plan so that it continues to be part of the council's development plan.
4. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

11 Sydenham Neighbourhood Plan

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Sydenham Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

1. To make the Sydenham Neighbourhood Development Plan so that it continues to be part of the council's development plan.
2. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with

any improvements from a presentational perspective.

12 Tetsworth Neighbourhood Plan

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Tetsworth Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

1. To make the Tetsworth Neighbourhood Development Plan so that it continues to be part of the council's development plan.
2. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

13 Wallingford Neighbourhood Plan

Councillor Roberts took no part in the vote on this item – minute 3 refers.
Councillor Levy took no part in the discussion or vote on this item – see minute 3.

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 10 May 2021, to make the Wallingford Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

1. To make the Wallingford Neighbourhood Development Plan so that it continues to be part of the council's development plan.
2. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

14 Wheatley Neighbourhood Plan

Council considered the recommendation of Councillor Simpson, Cabinet member for planning, made on 12 May 2021, to make the Wheatley Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED:

1. To make the Wheatley Neighbourhood Development Plan so that it continues to be part of the council's development plan.
2. To authorise the head of planning, in consultation with the appropriate Cabinet member and in agreement with the Qualifying Body, the correction of any spelling, grammatical, typographical or factual errors together with

any improvements from a presentational perspective.

15 Coronavirus Regulations delegation

On 18 May 2020, the chief executive, under emergency powers authorised the head of housing and environment to enforce any requirements imposed by the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 and any regulations replacing, amending or supplementing them. This delegation applied until 6 May 2021.

Council was invited to authorise the head of housing and environment to exercise the council's powers and duties under any legislation relating to the control of Coronavirus, including taking enforcement action, service of notices, inspections, powers of entry, and the appointment of inspectors and to authorise the head of legal and democratic to include this delegation in the constitution.

RESOLVED: to

1. authorise the head of housing and environment to exercise the council's powers and duties under any legislation relating to the control of Coronavirus, including taking enforcement action, service of notices, inspections, powers of entry, and the appointment of inspectors;
2. authorise the head of legal and democratic to include this delegation in the constitution.

16 Report of the leader of the council

Councillor Cooper, Leader of the council, provided an update on a number of matters. The text of her address is available on the council's [website](#).

Council noted the details of an urgent decision taken by Councillor Cooper, Leader of the council, to approve arrangements for the council to administer Contain Outbreak Management Fund (COMF) grant funding to implement measures to support proactive containment and intervention to reduce Covid-19 outbreaks and the spread of infection. Council also noted an urgent decision taken by Councillor Rawlins, Cabinet member for finance, to approve South Oxfordshire District Council's Additional Restrictions Grant Scheme – Round 3.

17 Minutes

RESOLVED: to approve the confidential minutes of the meeting held on 25 March 2021 as a correct record and agree that the chair sign them as such.

The meeting closed at 7.05pm

Chair

Date

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