

# Minutes

## OF A MEETING OF THE



Listening Learning Leading

# Cabinet

Held on Thursday 9 November 2023 at 6.00 pm  
Meeting Room 1, Abbey House, Abbey Close, Abingdon, OX14 3JE

### Present in the meeting room:

Cabinet members: Councillors David Rouane (Chair), Maggie Filipova-Rivers (Vice-Chair), Pieter-Paul Barker, Anne-Marie Simpson and Freddie van Mierlo  
Officers: Steve Culliford (Democratic Services Team Leader)

### Remote attendance:

Cabinet members: Councillors Robin Bennett and Andrea Powell  
Officers: Andrew Busby (Head of Development and Corporate Landlord), Pat Connell (Deputy Head of Legal), Simon Hewings (Head of Finance), Jeremy Lloyd (Broadcasting Officer), and Mark Minion (Head of Corporate Services)  
Guests: Councillor Ken Arlett

## 35 Apologies for absence

Councillor Sue Cooper sent her apologies for absence.

## 36 Minutes

**RESOLVED:** to approve the minutes of the Cabinet meeting held on 28 September 2023 as a correct record and agree that the Chair signs them as such.

## 37 Declaration of interests

None

## 38 Urgent business and chair's announcements

None

## 39 Public participation

Mr John Salmons asked a question to Councillor Andrea Powell regarding item SD7 in the Climate Action Plan Performance Report. This related to the planning application for a parks' nursery at Great Western Park, Didcot. He asked what steps had been taken and what steps would be taken to properly address residents' concerns over the proposal.

Councillor Powell undertook to provide Mr Salmons with a written reply after the meeting.

## **40 Recommendations and updates from other committees**

Cabinet received updates from the Joint Audit and Governance Committee and the Scrutiny Committee. These were published on the council's website. No recommendations were made to Cabinet.

In terms of the detailed comments made by Scrutiny Committee, the chair asked the relevant Cabinet members to discuss these with their head of service so that a combined letter of reply could be sent by Cabinet to the Scrutiny Committee.

## **41 Corporate Performance Report and Climate Action Plan Performance Report - Quarter 1, 2023/24**

Cabinet considered the Corporate Performance Report and the Climate Action Plan Performance Report for the first quarter of 2023/24.

The Cabinet member for corporate services, policy and programmes welcomed the reports, which illustrated the complexity of the work carried out by the council. Progress had been made on the corporate objectives and work had started on a review of the Corporate Plan for 2024. Cabinet welcomed this.

In answer to a question by a member, it was noted that work was taking place to reduce the complexity of data gathering and reporting for the performance reports, with the aim of reducing their length and reducing their production time.

**RESOLVED:** to note the Corporate Performance Report and the Climate Action Plan Performance Report from quarter 1, 2023/24.

## **42 Treasury Management Outturn 2022/23**

Cabinet considered the head of finance's report on the treasury management outturn for 2022/23. This set out the treasury activity and performance during the last financial year.

Members noted that the Joint Audit and Governance Committee had considered the report on 3 October 2023 and was satisfied that the treasury activities had been carried out in accordance with the treasury management strategy and policy.

Cabinet concurred. Despite a turbulent operating environment, the council continued to make investments during 2022/23 that maintained security and liquidity and took advantage of the increases in interest rates in line with the parameters of the treasury management strategy.

To comply with treasury management professional guidance, the council's investments prioritised security, liquidity and yield, in that order. Looking ahead, the Cabinet member for finance welcomed officers exploring the introduction of environmental, social and governance factors as a fourth consideration in the investment decision-making process, having first complied with the priorities outlined in the guidance. The Cabinet member reported that the council had no direct investments during the financial year with companies engaged in environmentally harmful activities.

**RESOLVED:**

- (a) to note the treasury management outturn report 2022/23;
- (b) that Cabinet is satisfied that the treasury activities have been carried out in accordance with the treasury management strategy and policy;

**RECOMMENDED** to Council to:

- (c) to approve the treasury management outturn report 2022/23 to Cabinet on 9 November 2023; and
- (d) approve the actual 2022/23 prudential indicators within the report.

**43 Budget monitoring April to June 2023**

Cabinet considered the head of finance's budget monitoring report for the period April to June 2023, the first quarter of 2023/24.

After carry-forward items had been removed, this showed a projected revenue overspend of £0.6 million at the year end. The profiling of the capital programme was being reviewed. Members noted that budget monitoring reports for later quarters in the financial year would give a better picture of likely outturn at the year end.

In terms of the spend on agency staff, members noted that recruitment of staff was often a time-consuming process, and the use of agency staff during such periods could be an effective use of resources to improve efficiency.

**RESOLVED:** to note the budget monitoring report for the period April to June 2023.

The meeting closed at 6.35 pm

Chair

Date