

# Minutes

## OF THE ANNUAL MEETING OF THE

# Council



Listening Learning Leading

**Held on Thursday 16 May 2024 at 6.00 pm**  
**Didcot Civic Hall, Britwell Road, Didcot, OX11 7JN**

### **Present in the meeting room:**

Councillors: David Turner (Chair), Kellie Hinton, Ken Arlett, Pieter-Paul Barker, James Barlow, Robin Bennett, David Bretherton, Sam Casey-Rerhaye, Sue Cooper, Maggie Filipova-Rivers, Mike Giles, Kate Gregory, Georgina Heritage, Sam James-Lawrie, Katharine Keats-Rohan, Mocky Khan, Axel Macdonald, Denise Macdonald, James Norman, Andrea Powell, Leigh Rawlins, David Rouane, Anne-Marie Simpson, Ed Sadler, Ian Snowdon, Andrew Tinsley, Freddie van Mierlo and Tony Worgan

Officers: Steven Corrigan, Democratic Services Manager, Mark Stone, Chief Executive and Vivien Williams, Head of Legal and Democratic and Monitoring Officer (interim)

## **1 Election of chair**

The outgoing Chair, Councillor Turner, reviewed his two years as Chair of the council and thanked councillors and the vice-chair for their assistance and support during this time. He advised that he had raised approximately £1300 for his chosen charities – River Thames Conservation Trust and First Steps Family Hubs in Chalgrove and Watlington.

Councillors Rouane, Khan, Arlett, Snowdon and Powell paid tribute to Councillor Turner in recognition of his work as Chair of the council during the past two years.

Councillor Turner invited nominations for Chair.

Councillor Hinton was nominated as chair for the 2024/25 municipal year. Councillor Turner as proposer and Councillor Powell as seconder spoke in support of the nomination.

**RESOLVED:** to elect Councillor Hinton as Chair of the council for the 2024/25 municipal year, until the next annual meeting of the Council in May 2025.

Councillor Hinton signed the declaration of acceptance of office and made an acceptance speech.

## **2 Appointment of vice-chair**

Councillor Keats-Rohan was nominated as vice-chair for the 2024/25 municipal year. Councillor Rouane as proposer and Councillor Powell as seconder spoke in support of the nomination.

**RESOLVED:** to elect Councillor Keats-Rohan as vice-chair of the council for the 2024/25 municipal year, until the next annual meeting of the Council in May 2025.

Councillor Keats-Rohan signed the declaration of acceptance of office and made an acceptance speech.

### **3 Apologies for absence**

Apologies for absence were received from Councillors Bearder, Dragonetti, Gawrysiak, Gordon-Creed, Kantor, Manning, Mohammed and Robb.

### **4 Minutes**

**RESOLVED:** to approve the minutes of the meeting held on 22 February 2024 as a correct record and agree that the Chair sign them as such.

### **5 Declarations of interest**

None.

### **6 Urgent business and chairs announcements**

The Chair advised that there was no urgent business.

She advised that as Chair she would be raising funds for the following charities:

- Riverside Counselling Service
- NOMAD Henley
- Project 90-10

### **7 Code of Corporate Governance**

Council considered the report of the head of legal and democratic on the revised local Code of Corporate Governance, which had been recommended for adoption by the Joint Audit and Governance Committee at their meeting on the 15 April 2024.

Council was satisfied with the revised code of corporate governance and agreed that it should be included in the council's constitution.

**RESOLVED:** to adopt the revised local code of corporate governance attached to the report of the head of finance to the Joint Audit and Governance Committee on 15 April 2024 and include it in the council's constitution.

### **8 Appointments to committees, panels and joint committees for 2024/25**

Council considered the report of the head of legal and democratic on the appointment of those committees and joint committees which are required to be politically balanced; together with the Climate Ecological Emergencies Advisory Committee, Licensing Acts Committee, Community Grants Panel and appointments to joint bodies.

The chair referred to the recommendations set out in the report, and circulated at the meeting, which covered the committee appointments for the 2024/25 municipal council year. The democratic services manager advised of one amendment to the table – Councillor Mohammed to replace Councillor Cooper as a substitute member on the Climate Ecological Emergencies Advisory Committee.

These recommendations were that Council:

1. appoints the committees and panels for the 2024/25 year, allocates seats to each political group and appoints councillors and substitutes to sit on them in accordance with paragraphs 9-13 of the head and legal and democratic report attached to the agenda, as set out in the schedule circulated at the meeting;
2. appoints chairs and vice-chairs as set out in the schedule circulated at the meeting;
3. appoints members to the Community Grants Panel in accordance with paragraphs 15 and 16 of this report and as set out in the schedule circulated at the meeting;
4. appoints members to the Climate and Ecological Emergencies Advisory Committee in accordance with paragraphs 17 and 18 of this report and as set out in the schedule circulated at the meeting;
5. appoints members to the Licensing Acts Committee in accordance with paragraphs 19-21 of this report and as set out in the schedule circulated at the meeting;
6. appoints a representative and a substitute on the Oxfordshire Joint Health Overview and Scrutiny Committee;
7. appoints a representative and a substitute on the Thames Valley Police and Crime Panel;
8. appoints three representatives to the Future Oxfordshire Partnership Scrutiny Panel;
9. authorises the head of legal and democratic to make appointments to any vacant committee or panel seat and substitute positions in accordance with the wishes of the relevant group leader.

**RESOLVED:** That for the 2024/25 municipal year to:

1. appoint the following committees and panels for the 2024/25 municipal year and to appoint the membership, substitutes and chairs and vice-chairs as indicated to sit on them (see table below);

<b>Planning Committee, 11 Members</b>			
<b>Green (3)</b>	<b>Henley Residents Group (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (6)</b>
Peter Dragonetti (Vice-Chair)	Ken Arlett	Axel Macdonald	Tim Bearder
Ali Gordon-Creed			David Bretherton (Chair)
Jo Robb			Katharine Keats-Rohan
			Zia Mohammed

<b>Planning Committee, 11 Members</b>			
<b>Green (3)</b>	<b>Henley Residents Group (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (6)</b>
			Ed Sadler
			Vacancy
<b>Preferred substitutes</b>			
<b>Green (3)</b>	<b>Henley Residents (2)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (6)</b>
James Barlow	Stefan Gawrysiak	Mocky Khan	Sue Cooper
James Norman		Denise Macdonald	Kate Gregory
Andrea Powell			Alexandrine Kantor
			Andrew Tinsley
			David Turner
			Tony Worgan

<b>Scrutiny Committee, 9 Members</b>			
<b>Green (2)</b>	<b>Henley Residents (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (5)</b>
James Barlow	Ken Arlett (Chair)	Mocky Khan (Vice-Chair)	Kate Gregory
Andrea Powell			Katharine Keats-Rohan
			Leigh Rawlins
			David Turner
			Tony Worgan
<b>Preferred substitutes</b>			
<b>Green (3)</b>	<b>Henley Residents (2)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (5)</b>
Peter Dragonetti	Stefan Gawrysiak	Axel Macdonald	Sue Cooper
Ali Gordon-Creed	Kellie Hinton	Denise Macdonald	Mike Giles
Jo Robb			Alexandrine Kantor
			Andrew Tinsley
			Ed Sadler

<b>Joint Scrutiny Committee, 5 Members</b>		
<b>Green (1)</b>	<b>Henley Residents (1)</b>	<b>Liberal Democrat (3)</b>
Jo Robb	Stefan Gawrysiak (Co-Chair)	Alexandrine Kantor
		Leigh Rawlins
		Ed Sadler
<b>Preferred substitutes</b>		
<b>Green (3)</b>	<b>Henley Residents (2)</b>	<b>Liberal Democrat (3)</b>
James Barlow	Ken Arlett	Sue Cooper
Ali Gordon-Creed	Kellie Hinton	Kate Gregory
Andrea Powell		Tony Worgan

<b>Joint Audit and Governance, 4 Members</b>		
<b>Green (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (2)</b>
Peter Dragonetti	Mocky Khan (Co-Chair)	Leigh Rawlins
		Tony Worgan
<b>Preferred substitutes</b>		
<b>Green (3)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (3)</b>
James Barlow	Axel Macdonald	David Bretherton
James Norman	Denise Macdonald	Katharine Keats-Rohan
Jo Robb		David Turner

<b>Community Governance and Electoral Issues Committee, 6 Members</b>			
<b>Green (1)</b>	<b>HRG (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (3)</b>
James Barlow	Ken Arlett (Vice-Chair)	Mocky Khan	David Bretherton (Chair)
			Sue Cooper
			Katharine Keats-Rohan
<b>Preferred substitutes</b>			
<b>Green (3)</b>	<b>HRG (2)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (3)</b>
Peter Dragonetti	Stefan Gawrysiak	Axel Macdonald	Pieter-Paul Barker
Jo Robb	Kellie Hinton	Denise Macdonald	Maggie Filipova-Rivers

			David Turner
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<b>Joint Staff Committee, 5 Members</b>	
<b>Green (1)</b>	<b>Liberal Democrat (4)</b>
Andrea Powell	Maggie Filipova-Rivers
	Kate Gregory
	David Rouane
	Anne-Marie Simpson
<b>Substitutes</b>	
The Leader may be substituted by another Cabinet member. Other members of the Committee may be substituted by any member of that Council's political group (executive or non-executive).	

<b>General Licensing Committee, 12 Members</b>			
<b>Green (3)</b>	<b>Henley Residents (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (7)</b>
Peter Dragonetti	Kellie Hinton	Axel Macdonald	Pieter-Paul Barker
Ali Gordon-Creed			Mike Giles
Jo Robb (Chair)			Sam James-Lawrie
			Katharine Keats-Rohan
			Ben Manning (Vice-Chair)
			Zia Mohammed
			Anne-Marie Simpson
<b>No substitutes</b>			

<b>Licensing Acts Committee, 12 Members</b>			
<b>Green (3)</b>	<b>Henley Residents (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (7)</b>
Peter Dragonetti	Kellie Hinton	Axel Macdonald	Pieter-Paul Barker
Ali Gordon-Creed			Mike Giles
Jo Robb (Chair)			Sam James-Lawrie
			Katharine Keats-Rohan
			Ben Manning (Vice-Chair)
			Zia Mohammed

Licensing Acts Committee, 12 Members			
			Anne-Marie Simpson
<b>No substitutes</b>			

Appeals Panel, 3 Members			
<b>Green (1)</b>		<b>Liberal Democrat (2)</b>	
Sam Casey-Rerhaye		Sue Cooper	
		Anne-Marie Simpson	
<b>Preferred substitutes</b>			
<b>Green (3)</b>		<b>Liberal Democrat (3)</b>	
James Barlow		Kate Gregory	
Peter Dragonetti		Katharine Keats-Rohan	
Jo Robb		Freddie van Mierlo	

Community Grants Panel, 9 Members			
<b>Green (2)</b>	<b>Henley Residents (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (5)</b>
Ali Gordon-Creed	Ken Arlett	Denise Macdonald	David Bretherton
Andrea Powell (Vice-Chair)			Mike Giles
			Kate Gregory
			Ben Manning
			Tony Worgan (Chair)
<b>Preferred Substitutes</b>			
<b>Green (3)</b>	<b>Henley Residents (2)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (5)</b>
James Barlow	Stefan Gawrysiak	Mocky Khan	Tim Bearder
Jo Robb	Kellie Hinton	Axel Macdonald	Sue Cooper
Peter Dragonetti			Zia Mohammed
			Leigh Rawlins
			David Turner

<b>Climate Ecological Emergencies Advisory Committee, 12 Members</b>			
<b>Green (3)</b>	<b>Henley Residents (1)</b>	<b>Labour &amp; Co-operative (1)</b>	<b>Liberal Democrat (7)</b>
James Barlow	Stefan Gawrysiak	Denise Macdonald	Sue Cooper
Ali Gordon-Creed (Chair)			Maggie Filipova-Rivers
Andrea Powell			Mike Giles
			Katharine Keats-Rohan
			Leigh Rawlins
			Andrew Tinsley (Vice-Chair)
			Freddie van Mierlo
<b>Preferred substitutes</b>			
<b>Greens (3)</b>	<b>Henley Residents (2)</b>	<b>Labour &amp; Co-operative (2)</b>	<b>Liberal Democrat (7)</b>
Peter Dragonetti	Ken Arlett	Mocky Khan	Pieter-Paul Barker
James Norman	Kellie Hinton	Axel Macdonald	Tim Bearder
Jo Robb			David Bretherton
			Georgina Heritage
			Zia Mohammed
			Anne-Marie Simpson
			Tony Worgan

2. appoint Katharine Keats-Rohan as the council's representative, and David Turner as substitute, on the Oxfordshire Joint Health Overview and Scrutiny Committee;
3. appoint Sam Casey-Rerhaye as the council's representative, and Maggie Filipova-Rivers as substitute, on the Thames Valley Police and Crime Panel;
4. appoint Jo Robb, Leigh Rawlins and David Turner to the Future Oxfordshire Partnership Scrutiny Panel;
5. authorise the head of legal and democratic to make appointments to any vacant committee or panel seat and substitute positions in accordance with the wishes of the relevant group leader.

## 9 Report of the leader of the council

Councillor Rouane, Leader of the Council, provided an update on a number of matters. The text of his address is available on the council's [website](#).



Council noted the details of the special urgency decision taken by the Cabinet member for Finance and Property to participate in the government funded scheme to provide financial compensation to households and businesses adversely affected by the flooding impacts from Storm Henk.

The meeting closed at 6.36pm

Chair

Date

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