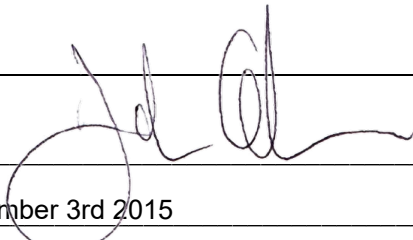


Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	John Cotton
Key decision?	Yes
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Beryl Guiver Principal Planning Policy Officer
Officer contact details	Tel: 07717 271930 Email: beryl.guiver@southandvale.gov.uk
Decision	To: agree the Decision Statement (attached) on the Joint Henley and Harpsden Neighbourhood Plan.
Reasons for decision	<p>1. The Council has committed to supporting neighbourhood planning in its Strategic Objective on Support for Communities, and more specifically through the commitment in the Corporate Plan 2012-2016 to 'encourage communities to consider developing neighbourhood plans as a means of shaping their local environment'.</p> <p>2. The Joint Henley and Harpsden Neighbourhood Plan ('the Plan') makes appropriate allocations for Henley. This is having regard to the requirement in the core strategy for 400 homes and the recommendation in core strategy paragraph 10.9 that up to an additional 50 homes should be allocated if it proves possible to identify land free of constraints. The new homes will contribute to the Council's five year housing land supply.</p> <p>3. Henley Town Council submitted the Joint Henley and Harpsden Neighbourhood Plan to SODC in July 2015, and after an assessment that the plan met the Basic Conditions as stipulated in the legislation, the Council appointed Mr Nigel McGurk as independent Examiner to examine the Plan. The Plan has been successful at examination, with the Examiner's report in November 2015 indicating that it is clear 'that plan-makers went well beyond legislative requirements, to actively seek comments on, and involvement in, the neighbourhood plan process. The examiner states 'I recommend to South Oxfordshire District Council that, subject to the modifications proposed, the Henley and Harpsden Neighbourhood Plan should proceed to a Referendum.'</p> <p>5. This is a significant achievement for Henley Town Council working together with Harpsden Parish Council and is the first jointly prepared plan in South Oxfordshire. Its successful</p>

	completion would be a positive achievement for Henley and Harpsden Town and Parish Councils and for this Council.		
Alternative options rejected	<p>Alternative options would be:</p> <p>1) to reject some or all of the independent Examiner's recommendations. This option is not necessary as officers accept all the recommendations made by the Examiner, and to reject any changes could trigger a further period of public consultation.</p> <p>2) to decide not to proceed to referendum on the Neighbourhood Plan. This option is not recommended as officers support the plan for the reasons set out in the recommendations section.</p>		
Legal implications	The Neighbourhood Plan will become part of the development plan and will be used to make planning decisions in the Neighbourhood Area.		
Financial implications	The referendum will be paid for by the Council.		
Other implications	None		
Background papers considered	<p>1. SODC Decision Statement on the Joint Henley and Harpsden Neighbourhood Plan</p> <p>2. Joint Henley and Harpsden Neighbourhood Plan Neighbourhood Plan Final Submission Version, June 2015</p> <p>3. Examiner's Report on the Joint Henley and Harpsden Neighbourhood Plan</p>		
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None		
List consultees		Name	Outcome
	Ward councillors	Joan Bland	No comments received
		Stefan Gawrysiak	Yes to signing off the plan it is as good as we can get it.
		Lorraine Hillier	No comments received
		Paul Harrison	No comments received
		Will Hall	No comments received
	Legal	Ian Price	Agreed
	Finance	Margaret Read	No comments received
	Human resources	N/A	
	Sustainability	N?A	
	Diversity and equality	Cheryl Reeves	No comments
	Communications	Shona Ware	No comments
			23.11.2015

	Strategic Management Board	Anna Robinson	Approved for cabinet member consideration	3 Dec 15
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	Yes Agreed by Richard Pullen 2.12.2015			
Has this been discussed by Cabinet members?				
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature  _____ Date December 3rd 2015			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date:	Time:
Date published to all councillors	Date:	
Call-in deadline	Date:	Time:

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Democratic Services staff are located on the ground floor north wing (C block) of the Crowmarsh Gifford offices. Tel. 01235 540307 or extension 7307.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.