

Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor John Cotton
Key decision?	No
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Adrian Duffield Head of Planning
Officer contact details	Tel: 01235 540546 Email: Adrian.duffield@southandvale.gov.uk
Decision	Recommend to Council i) to retitle the emerging Local Plan as Local Plan 2032 ii) to endorse the Vision and Objectives as set out at Appendix A, SODC LP2032 – Vision, Objectives and housing supply target report (attached) for the purposes of the Preferred Options consultation iii) to endorse the housing supply target of 19,500 homes over the plan period 2011-2032, Appendix B, and its distribution, as set out at para.18 of the attached SODC LP2032 – Vision, Objectives and housing supply target report
Reasons for decision	To enable the Council to ensure we have the required 15 years post adoption. To agree that the proposed Vision and Objectives be included in the SOLP 2032 Preferred Options consultation document. To enable the Council to consider the housing supply target and its distribution, as a working assumption for consultation purposes , which are proposed to be included in the Preferred Options consultation document. The decision will allow early consideration of these matters by Council, providing a clear direction for the Preferred Options consultation, which it is proposed to commence in June 2016.
Alternative options rejected	None.

Legal implications	The Preferred Options consultation will accord with the requirements of Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 and contribute to the exercise of our Duty to Cooperate.																																				
Financial implications	There are currently no direct financial implications arising from this decision.																																				
Other implications	N/A																																				
Background papers considered	N/A																																				
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	N/A																																				
List consultees	<table border="1"> <thead> <tr> <th></th> <th>Name</th> <th>Outcome</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Ward councillors</td> <td>N/A</td> <td></td> <td></td> </tr> <tr> <td>Legal</td> <td>Ian Price</td> <td>Approved</td> <td>29.04.16</td> </tr> <tr> <td>Finance</td> <td>Paul Sheppard</td> <td>Approved</td> <td>29.04.16</td> </tr> <tr> <td>Human resources</td> <td>Ruth Fisher</td> <td>Approved</td> <td>29.04.16</td> </tr> <tr> <td>Sustainability</td> <td>Heather Saunders</td> <td></td> <td></td> </tr> <tr> <td>Diversity and equality</td> <td>Cheryl Reeves</td> <td>Approved</td> <td>29.04.16</td> </tr> <tr> <td>Communications</td> <td>Shona Ware</td> <td></td> <td></td> </tr> <tr> <td>Strategic Management Board</td> <td>Anna Robinson</td> <td>Approved</td> <td>03.05.16</td> </tr> </tbody> </table>		Name	Outcome	Date	Ward councillors	N/A			Legal	Ian Price	Approved	29.04.16	Finance	Paul Sheppard	Approved	29.04.16	Human resources	Ruth Fisher	Approved	29.04.16	Sustainability	Heather Saunders			Diversity and equality	Cheryl Reeves	Approved	29.04.16	Communications	Shona Ware			Strategic Management Board	Anna Robinson	Approved	03.05.16
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Confidential decision? If so, under which exempt category?	No																																				
Call-in waived by Scrutiny Committee chairman?	TBC (not a key decision; to consult)																																				
Has this been discussed by Cabinet members?	Yes – Cabinet Briefing on 19 April 2016.																																				
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature 																																				

	Date <u>3rd May 2016</u>
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ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date:	Time:
Date published to all councillors	Date:	
Call-in deadline	Date:	Time:

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Tel. 01235 540306 or extension 7306.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.